The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

AQAR for the year

2017-18

1. Details of the Institution

1.1 Name of the Institution

Guru Gobind Singh College

1.2 Address Line 1

Raikot road opposite Takshila School

Address Line 2

Sanghera,

City/Town

Barnala

State

Punjab

Pin Code

148101

Institution e-mail address

ggscsanghera@yahoo.co.in

Contact Nos.

01679-230288

Name of the Head of the Institution:

Mr.Tara Singh

Tel. No. with STD Code: 01679230288

Mobile: 9915976665

Name of the IQAC Co-ordinator: Asst. Prof Harkamaldeep Singh

Mobile: 9914518060

IQAC e-mail address: ggsciqac@gmail.com

1.3 **NAAC Track ID** PBCOGN21284

1.4 NAAC Executive Committee No. & Date:

1.5 Website address: www.ggscsanghera.com

Web-link of the AQAR: http://ggscsanghera.com/uploads/AQAR2017-18.docx

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.19	2016	5 years
2	2nd Cycle	NA	NA	NA	NA
3	3rd Cycle	NA	NA	NA	NA
4	4th Cycle	NA	NA	NA	NA

1.7 Date of Establishment of IQAC: DD/MM/YYYY   10/04/2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC:

   i. AQAR   (2016-17)   08/12/2018

1.9 Institutional Status

   University   State ■ Central ☐ Deemed ☐ Private ☐

     Affiliated College   Yes ■   No ☐

     Constituent College   Yes ☐   No ■

Autonomous college of UGC   Yes ☐   No ■

Regulatory Agency approved Institution   Yes ☐   No ■

Type of Institution   Co-education ■   Men ☐   Women ☐

              Urban ■   Rural ☐ Tribal ☐

Financial Status   Grant-in-aid ■   UGC 2(f) ■ UGC 12B ■

          Grant-in-aid + Self Financing ■   Totally Self-financing ☐

1.10 Type of Faculty/Programme

    Arts ■   Science ☐ Commerce ☐ Law ☐   PEI (Phys Edu) ☐

    TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☐

    Others   (Specify)   .Computer Science and Dress Designing

1.11 Name of the Affiliating University

PUNJABI UNIVERSITY PATIALA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

N.A

University with Potential for Excellence

N.A

UGC-CPE

N.A

DST Star Scheme

N.A

CE

N.A

UGC-Special Assistance Programme

N.A

N.A

UGC-Innovative PG programmes

N.A

(*Specify*)

UGC-COP Programmes

N.A

2. IQAC Composition and Activities

2.1 No. of Teachers

04

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

03

2.4 No. of Management representatives

01

2.5 No. of Alumni

03

2. 6 No. of any other stakeholder and

   community representatives

03

2.7 No. of Employers/ Industrialists

Nil

00

2.8 No. of other External Experts

2.9 Total No. of members

17

2.10 No. of IQAC meetings held

03

2.11 No. of meetings with various stakeholders   No. [3]   Faculty [3]

Non-Teaching Staff [3]   Student [3]   Alumni [3]

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [■]

If yes, mention the amount [ ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars organized by the IQAC

Total No. [2] International [ ] National [ ] State [ ] Institution Level [■]

(ii) Themes

1. Seminar on legal Awareness
2. Role of Students in Swach Bharat Mission

2.14 Significant Activities and contributions made by IQAC

IQAC become a mechanism of the institute to usher the quality in the institute. Numerous quality measuring and scaling policies has been carved by IQAC to improve the overall quality and performance practically. IQAC plays crucial role to enhance the quality within the institute. At the commencement of the current session, Action plan has been chalked out by the IQAC.

IQAC has organized training program in this session for the teaching faculty as well as for Non-teaching staff. Therefore, the faculty member grabbed chances to enhance their professional as well as communication skills. Moreover, the students of the institute encouraged to involve them self in to the eco friendly activities, because of these efforts students participate in the plantation drives voluntarily.   The IQAC has been involved to strengthen the performance of students in academic and curriculum activities. The student support system has been reformed to facilitate the student, therefore single window services has been introduced in this current session.

The IQAC is a bridge to ensure the academic and administrative quality to shine the internal strength and pull out the various barriers. The IQAC is a golden tool to enlighten the future of the institute.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To accomplish the construction of new block before the commencement forth coming session.	• The new classrooms construct work has been completed for meet the infrastructure requirements. • Furniture and other needy requirements fulfilled before the commencement of new session.
2. Extension of green belt and new lush green lawns.	• Three new lush green huge lawns has been developed. • Plenty of trees and other decorative plants planted around newly constructed block.
3. Cement the overall pavement area in the campus and extension of setting arrangements for the students	• All the pavement connecting to the different blocks has been cemented and inter-locked. • Sitting arrangement for students extended to meet the requirements under the trees.
4. Installation of new submersible sets.	• As per the extension of green belt and construction of new building, two new submersible sets deployed in the campus. • One set deployed in the stadium.
5. Technical training session for the teaching and Non-Teaching staff members.	• Quality and potentiality has no limits, so that the institute always keen to organize technical session for staff. .
6. Electronic goods for food safety concerns.	• Food safety and hygiene is crucial concern. • Latest Refrigerator, electronic micro-oven etc. devices deployed in administration office, staff room.

7. Student support system performs.	• Student support system reformed during this session. • Feedback, fee concession system of the institute become more robust, reliable and positive result orient. • Participation of students in the feedback and suggestion scale extremely high.

2.15 Whether the AQAR was placed in statutory body   Yes ■   No ☐

Management ■   Syndicate ☐   Any other body ☐

Provide the details of the action taken

> The report will be presented in the in front of governing body to take necessary actions.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	02	--	02	--
UG	02	--	01	--
PG Diploma	02	--	02	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	--	--	--	--
Total	06	--	05	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	--
Annual	--

1.3 Feedback from stakeholders*Alumni ■ Parents ☐ Employers ☐ Students ■
   (On all aspects)

Mode of feedback   :   Online ☐ Manual ■ Co-operating schools (for PEI) ☐

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Updation in the syllabus done at university level.

1.5

No, new courses has not been introduced in this session.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	13	03	--	**02**

2.2 No. of permanent faculty with Ph.D.   03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
34	05	01	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty   --   --   16

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	--	3
Presented papers	--	--	3
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT in the classrooms to scale high the quality of teaching learning process.
- All classrooms facilitated with new white board and replaced with old ones.
- Remedial classes for the poor students to push them up .
- Tutorial groups established for the students.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution

- Evaluation and assessment carried out continuously in term of the class test, group discussions, presentations, quizzes etc.
- As per the university rules and regulations internal house test compiled accordingly scheduled by academic affairs committee.
- Jammers installed in the examination halls.
- MST's evaluated regularly which helps students for self evaluation.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Three Faculty members are members of Boards of study at University level.

2.10 Average percentage of attendance of students

80 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A I (SEM I)	589	3	62	62		76
B.A I (SEM II)						
B.A II (SEM III)	447	10	62	9		87
B.A II (SEM IV)						
B.A III (SEM V)	494	13	65	8		87
B.A III (SEM VI)	487	6	57	15		78
B.C.A I (SEM I)	44	5	70			75
B.C.A I (SEM II)						
B.C.A II(SEM III)	36	33	33			67
B.C.A II (SEM IV)	34	21	29			50
B.C.A III SEM V)	32	6	25	50		81
B.C.A III (SEM VI)	32	16	22	22		59
M.A (H) SEM I	53	34	64			98
M.A (H) SEM II						

M.A (H) SEM III	49	45	47			92
M.A (H) SEM IV	47	32	68			100
M.A (P) SEM I	53	4	48			51
M.A (P) SEM II						
M.A (P) SEM III	46	57	28			85
M.A (P) SEM IV	46	28	70			98
PGDCA SEM I	36	11	78	6		94
PGDCA SEM II	36	8	14			22
PGDDT SEM I	36	100				100
PGDDT SEM II						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC has formed a mechanism to increase the attendance of the students in the class rooms. IQAC formed a system to continuously evaluate the MST's to keep the eye to improve the quality of teaching learning process, those students has missed the compulsory house exams due to some genuine reason another has been offered. Numerous committees instructed by IQAC before the commencement of the session to make sure that all major precautionary works being compiled such as time table, academic calendar, Tutorial groups etc. IQAC keep eyes over the year on all aspects related to the teaching learning. Along with this, the feedback from the students continuously carried out to make any changes in the assessment system to get fruitful results. The feedback from the teachers helps us to organise remedial or extra classes for the weak students to push them up.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by native institute	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily

Administrative Staff	02	--	--	--
Technical Staff	--	--	--	07

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> 1. Library's journal section has been enriched with elite class of journals, as well as other reading material etc.
> 2. Faculty members have been encouraged to participate in the research oriented programmes and develop the aura in the classrooms.
> 3. Academic freedom offered to the faculty members to enhance their research productivity.
> 4. E-books and journals are rich and extremely valuable content, library initiates efforts to facilitate the student to provide them online content.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	1	--	--
Outlay in Rs. Lakhs	--	160000	--	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range [--]   Average [--]   h-index [--]   Nos. in SCOPUS [--]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received

Major projects	-	-	-	-
Minor Projects	June 2016	ICSSR	160000	160000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	--	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	--	-

3.7 No. of books published   i) With ISBN No. | 02 | Chapters in Edited Books | -- |

ii) Without ISBN No. | -- |

3.8 No. of University Departments receiving funds from

UGC-SAP | -- | CAS | -- | DST-FIST | -- |

DPE | -- | DBT Scheme/funds | -- |

3.9 For colleges   Autonomy | -- | CPE | -- | DBT Star Scheme | -- |

INSPIRE | -- | CE | -- | Any Other (specify) | -- |

3.10 Revenue generated through consultancy | None |

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-
			--		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations   International | -- | National | -- | Any other | -- |

3.14 No. of linkages created during this year | -- |

3.15 Total budget for research for current year in lakhs :

From funding agency | 160000 | From Management of University/College | -------- |

Tota   160000

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions   received by faculty and research fellows
     Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
     who are Ph. D. Guides   --
     and students registered under them   --

3.19 No. of Ph.D. awarded by faculty from the Institution   --

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   --   SRF   --   Project Fellows   --   Any other   --

3.21 No. of students Participated in NSS events:

University level   8   State level   6

National level   03   International level   --

3.22 No. of students participated in NCC events:

University level   --   State level   01

National level   --   International level   --

3.23 No. of Awards won in NSS:

University level   --   State level   --

National level [--]   International level [--]

3.24 No. of Awards won in NCC:

University level [--]   State level [--]

National level [--]   International level [--]

3.25 No. of Extension activities organized

University forum [--]   College forum [--]

NCC [04]   NSS [14]   Any other [--]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Public administration of Barnala district always welcomed to elaborate their policies among the students.

- Red Ribbon and Red Cross cell actively involved to promote the social responsibilities and engineering the ethics among the students.

- Frequently tours and visits organised by the institute to appreciate and encourage the N.C.C cadets and N.S.S volunteers.

- N.S.S and N.C.C units of the institute extremely remain active all over the year.

- Tree plantation drives conducted each year on priority basis.

- Inter disciplinary lectures delivered to the students to scale high their skills.

- N.C.C cadets bagged numerous certificates from army camps, which will be beneficial for cadets in future.

- N.S.S unit organised the seven days camp in the rural area.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	08Acre	02 Acre	Management	10 Acre
Class rooms	23	10	Management	33
Laboratories	02	-	-	02
Seminar Halls	01	-	-	01
No. of important equipments purchased ($\geq$ 1-0 lakh)during the current year.	158204	129600	College fee	287804
Value of the equipment purchased during the year (Rs. in Lakhs)	--	222500	College Fee	222500
Others	7962407	4735405	College fee and UGC grant	12697812

4.2 Computerization of administration and library

Use of computer in library and administrative office is partial. The administration keen to digitized the both segments to usher the accountability and transparency.

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16612	--	160	14403	16772	--
Reference Books	--	--	--	--	--	--
e-Books	--	--	--	--	--	--
Journals	27	--	--	--	27	--
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	15	--	--	--	15	--
News Paper	17	--	--	--	17	--

Others (specify)							

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	42	28	Connect Lease Line	02	--	05	07	--
Added	--	--	--	--	--	--	--	--
Total	42	28	-do-	02	--	05	7	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation:

- Computer internet lease line upgraded from 4MBPS to 8 MBPS.
- Training session organized to enhance their basic computer knowledge and to utilize ICT resources.

4.6 Amount spent on maintenance in lakhs:

i) ICT   Rs-30605

 ii) Campus Infrastructure and facilities   Rs-208245

iii) Equipments   Rs-14650

 iv) Others   Rs-48012

                              Total: Rs-301512

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Single window service for the students initiated to facilitate them without any kind to interruptions throughout the session.
- Transportation facility to approach the bus stand easily with the collaboration of public transport PRTC.
- Student belongs to the reserved category facilitated by Scholarship assistance cell to grab the benefits without any type of hassle.
- Student welfare committee actively involved all over the year to enhance the support services.

5.2 Efforts made by the institution for tracking the progression

- Governing body of the institute keep eye on the action chalked at the time of commencement of the session to maintain the correct pave.
- Progress oriented analysis meetings quarterly held by the head of the institute to track the overall progress.
- Administration frequently organize meeting with university management members.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1724	288	--	--

(b) No. of students outside the state

01

(c) No. of international students

Men

No	%
1388	69

Women

No	%
624	31

Last Year						This Year					
General	SC	ST	OBC	Physically	Total	General	SC	ST	OBC	Physically	Total

				Challenged					Challenged	
1082	842	--	204	02	2178	919	894	--	199	03	2012

Demand ratio   1:60   Dropout:9.29 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> None

No. of students beneficiaries   --

5.5 No. of students qualified in these examinations

NET SET/SLET 03   GATE --   CAT --   --

IAS/IPS etc --   State PSC --   UPSC --   Others --

5.6 Details of student counselling and career guidance

- Student counseling cell frequently makes announcement regarding the various job advertisement and employment news.
- Numerous students of the college get recruited in the Punjab Police and National forces each year.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- Faculty members are advised to spread awareness in the classrooms to make them understand the importance of the gender sensitization in the student life.
- The informal discussion sessions has been organized for the students in the presence of teachers.
- Gender sensitization keep eagle eye in students and enlighten their limits while

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 38 | National level | 02 | International level | -

No. of students participated in cultural events

State/ University level | - | National level | - | International level | -

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 04 | National level | 04 | International level | -

Cultural: State/ University level | - | National level | - | International level | -

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Fee concession provision for students	
Financial support from government	800	Rs-13179000
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | -

Exhibition: State/ University level | - | National level | - | International level | -

5.12   No. of social initiatives undertaken by the students | - |

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Guru Gobind Singh College, Sanghera is one of the oldest temple of education of the central Malwa of Punjab. The institute pledged to impart the quality education, building the excellent character, overall development of personality, transformation of the teachings of the Guru Gobind Singh Ji's to enlighten the future of students.

Following are the strategies to keep achieving the vision of the institute:

The institute always committed to uplift the quality and excellency of the teaching learning process, Needy students always being facilitated at every node. Besides, the academic, the cultural and co-curriculum activities plays a vital role in the student life. The institute pledged to facilitate the student with the resources to shine their personality and traits. College planning to induct the skill based courses in the coming session to bridge the skill gap.

Infrastructure of the college to be enhanced in forthcoming session to meet the requirement of the strength, to refurnish the computer laboratories to meet the modern technology standards.

To compile the vision and goal of the institute, faculty and the students communicated in numerous ways. Tutorial group plays extreme role to merge the students and faculty to keep the path on align.

6.2 Does the Institution has a management Information System

Yet to be introduce.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Several faculty members are involved in the university level board to reconstruct and revise the curriculum.
- Academic affairs council keep eye on the growth of academic as well as examination quality.

6.3.2 Teaching and Learning

6.3
- TL process continuously monitored by IQAC, immediate action being taken to
- University curriculum assessment and examination process strictly compiled by the academic affair committee steered by the head of the institute.
- Numerous curriculum activities and events organized by the faculty to achieve the desired outcomes from the students.
- Internal examination and assessment system keep aware the student's performance.

6.3.4 Research and Development

- Library's journal section has supreme content oriented national journals.
- Faculty members encouraged to participate in the research oriented events.
- E-books and journals facility to be provided for the faculty as well as students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Requirement raised by any department immediately provided by the administration.
- ICT infrastructure to be increased.
- Infrastructure maintenance carried out very frequently.
- In this academic session new block with ten classrooms has been constructed.

6.3.6 Human Resource Management

- Self-development programmes participated by the faculty members.
- The college management keen to organize tour cum workshop oriented programmes for the faculty member's every year.
- Administration always come forward without any type of delay to support student and faculty for any ground.

6.3.7 Faculty and Staff recruitment

- Guidelines and regulations followed by institute of Government of Punjab and Punjabi University Patiala.

6.3.8 Industry Interaction / Collaboration

- Departments are encouraged to frequently held the industrial visits.
6.
- Students are aired by the counselling cell new opportunities and advertisements published by the Govt. of Punjab, Job fairs.

- Admission enrolment has been done according to the rules and regulation of Government of Punjab and Punjabi university Patiala.

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated   --

6.6 Whether annual financial audit has been done   Yes ■   No ☐

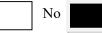6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NA	Yes	Departments
Administrative	No	NA	Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ☐   No ■

☐   ■

For PG Programmes   Yes   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> NA

6.11 Activities and support from the Alumni Association

> Alumni Association has not been registered officially.

6.12 Activities and support from the Parent – Teacher Association

> Parent – Teacher Association yet to be formed.

6.13 Development programmes for support staff

- The administration of the college always comes forward to facilitate the staff members, socially, economically and professionally.
- Training programmes and tours for the staff members organized by the administrations.
- Academic freedom to the faculty members to enhance their skills.
- International tours managed in the previous sessions for staff to broaden the vision.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- New three lush green lawns have been developed.
- Use of paper decreased in the offices.
- Numerous trees have been planted.
- Eco friendly Watering system.

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> - Green audit in the campus.
> - New block merged in campus to meet the requirements.
> - No. of Interdisciplinary event increased.
> - Technical session for Non teaching staff members to enhance the capabilities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> See the 2.15 of Part A

7.3 Give two Best Practices of the institution.

> **Best Practice-I**
>
> - Green Audit.
>
> **Best Practice-II**
>
> - Cement and Interlock the overall pavement area.

7.4 Contribution to environmental awareness / protection

> NSS, NCC and Red Ribbon club of the institute actively carry out the eco friendly and social well startups with the collaboration of their parental organizations. Various events organized by the NSS, NCC and Red Ribbon Club throughout the year.

7.5 Whether environmental audit was conducted?　　　Yes ■　No ☐

7.6 Any other relevant information the institution wishes to add:

Strengths
- The strongest point with us is that we have a vast area to serve, the access of higher education has not become a reality for most of the people in the area and there is no institution with the matching infrastructure and educational programs available. We are trying our best to tap this potential and the results are quite encouraging which clear from the ever increasing enrollment of the college.
- High enrollment of students through a transparent admission process. The comparative strength of the college viz-a-viz other colleges in the city is comparatively high. Number of students in computer sciences is increasing regularly.
- The College takes prides in having an experienced and highly qualified faculty which continuously strives for excellence in academics and other co-curricular activities. The teachers continuously guide the students, teach them and counsel them. The personal relationship that is established between the teachers and students help them to better their own score and maintain a congenial atmosphere in the college.
- The college has a huge complex comprising separate blocks for Physical Education, Administrative Block, Library, Canteen . The college has an excellent infrastructure consisting of big and airy well lit classrooms, Computer Labs with Internet facility. The college has Seminar rooms and well stacked Library (good numbers of text books with multiple volumes and reference books in the central library of the college),Staff rooms, large playgrounds, spacious lawns, spacious Auditorium (under construction), a separate common room for girls.
- Green glass board in most of the classrooms for making the classes dust free.
- Internet connection in different segments of the college.
- The annual magazine Gobind Gaurav , gives the students an opportunity to exhibit their writing skills.
- The college takes care of its needy and meritorious students by giving them scholarships and fee concessions. Besides, we offer a book bank facility to our needy, deserving and meritorious students.
- The college also conducts community outreach programmes through extension activities undertaken by NSS volunteers and NCC cadets. The basic objective of these activities is to enrich the students' personality and deepen their understanding of the social environment. The college holds blood donation camps every year. NCC cadets are groomed for regular commission in the army as well as in the paramilitary forces.
- Outstanding performance by the sports department at the National, State and Inter-University level.
- To enhance the overall personality of the students and help them become responsible and responsive members of the society, the college has construed various clubs and societies like Career Guidance and Counseling Cell, Red Ribbon.

- Field trips, student tours and interaction with experts in various fields.
- The college has a vast area of land and has a lush green campus with two very big play ground. Besides the students and the faculty, these facilities are also available to the local population after the college hours. Above all, the inspiring leadership of the Principal with his sincere dedication has added immensely to the strength of the college.

Weakness

- The college has only a handful of sanctioned (grant-in-aid) posts. Majority of the teachers are either regular (unaided) or contractual. The financial burden of payment of salaries for majority of the employees falls on the college. Since the college is unable to pay full UGC scale to its temporary employees, it is not able to retain the experienced staff.
- The number of on-going research projects in proportion to faculty members is rather uneven across different faculties. The research articles published in top rated national/international journals or books and monographs published by leading publishing houses which are listed in international databases are uneven among teachers in different departments.
- The library needs to increase online access to e-books and e-journals.
- Despite all efforts we have not been able to attract too many companies for campus placements.
- Paperless office yet to be introduced.
- Management information system is partial.
- Limited variation of courses.
- Library lacks of digitization.
-

Opportunities
- To have at least one language Lab soon.
- To create more Industry-Institution linkages.
- The college has opportunities for establishing additional linkages with other institutions/organizations of the state/national to enhance the quality of its outreach programmes.
- The college will provide more scholarships to the students from socially and educationally marginalized sections of the society.
- For very poor students who are not able to afford the admission fee, the staff arranges the fee out of the pool fund created for the purpose by the staff. More students will be benefited in near future.
- More workshops on Self Defence, Soft Skills, Personality Development and Health and Nutrition shall be conducted.
- We plan to expand our library in terms of seating capacity and increase access to online database on internet and augment it with the acquisition of CD-ROM database, purchase advanced version of software, digital information display system and RFID system.
- Faculty exchange programme can be introduced after consultation with the management.

Challenges
- Due to mushrooming of colleges in the field of technical education there is fall in strength in courses such as BCA and PGDCA in the past few years. We must strive hard to increase the strength in these courses. We also need to explore new areas and introduce new courses to

cater to the job market. For this, we need to introduce more Innovative/Interdisciplinary /Add-on courses.
- The faculty needs to be encouraged to take up minor or major projects in research.
- Socially and economically backward students with low aptitude in language and quantitative skills.
- Developing soft skills among students.
- To motivate the faculty to use latest technology and methodology in teaching.

8.**Plans of institution for next year**

- **Infrastructure development :-**
  - ➢ Renovation (Roof Repair) of the oldest block of the campus.
  - ➢ Update the computer laboratories.
- **Welfare programs :-**
  - ➢ Reform the student support system.
  - ➢ Single window service for students.
- **Institutional social startups :-**
  - ➢ NGO's collaboration
  - ➢ Establishment of the Institutional Historical Archive.
- **Research oriented efforts :-**
  - ➢ Enrichment of the library.
  - ➢ To organize the UGC sponsored Seminars and Workshops.
- **Academic** :-
  - ➢ Introduction of new integrated course.
  - ➢ Enrichment of ICT resources.
  - ➢ Reform the internal examination system.
  - ➢ Interdisciplinary programs .

Name: Asst.Prof.Harkamaldeep Singh   *Name: Mr.Tara Singh*

1.	30.5.17 to 08.07.17	Summer Vacation

ANNEXURE-I
Guru Gobind Singh College, Sanghera
Academic Calendar 2017-18

2.	10.7.17	Commencement of Session
3.	17.717	Staff Meeting
4.	19.07.17	Welcome lecture for new students
5.	20.07.17	Commencement of classes
6.	15.08.17	Independence Day celebration by N.C.C
7.	24.08.17	Tree plantation by Red Ribbon Club
8.	26.08.17	'Teej' Celebration by Cultural Club
9.	05.09.17	Teacher's Day Celebration
10.	12.09.17	Talent Hunt
11.	28.09.17 to 09.10.17	Autumn Break
12	03.10.17	'Swaach Bharat' by Celebration by N.S.S
13	04.10.17	Blood Donation Camp by Red Ribbon Club
14	12.10.17 to 25.10.17	Internal Exam I (odd sem.) for U.G. Classes
15	31.10.17	Anti Pollution day celebration by N.S.S
16	01.11.17	Punjabi Bhasha Diwas Celebration by Punjabi Dept.
17	04.11.17	Guru Nanak Jayanti celebration by History Dept.
18	16.11.7	Saheed Kartar Singh Srabha Martyrdom Day Celebration by Punjabi & History Dept.
19	18.11.17	Legal Literacy Day by Computer Dept.
20	20.11.17 to 25.11.17	Internal Exam II for P.G Classes
21	26.11.17	**End of Odd Semester**
22	28.11.17 to 06.01.18	University Exam
23	09.1.18	Winter Break
24	08.1.18	Commencement of Even Semester
25	10.1.18	Commencement of Classes
26	13.01.18	Lohri Celebration by Computer Dept.
27	25.01.18	Voter Day Celebration by N.S.S & Red Ribbon Club
28	26.01.18	Republic Day Celebration by N.C.C
29	12.02.18 to 13.02.18	Annual Athletic Meet
30	07.02.18 to 23.02.18	Seven Days N.S.S camp
31	8.3.18	Woman Day Celebration by Computer Dept.
32	26.02.18 to 07.03.18	Internal Exam I (Even Sem.) for U.G classes
33	19.03.18 to 24.3.18	Internal Exam II (even sem.) for P.G Classes
34	26.03.18	One Day Seminar
35	16.04.18	Farewell party function for U.G classes
36	17.4.18	Farewell party function for P.G classes
37	28.04.18	**End of Even Semester**
38	06.05.18	University Exam semester (Even)

Note: Above mentioned calendar are tentative and subject to change on the recommendation of the Principal.