



# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

**GURU GOBIND SINGH COLLEGE**

LUDHIANA- BARNALA ROAD, SANGHERA

148101

[www.ggscsanghera.com](http://www.ggscsanghera.com)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**June 2021**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

**Guru Gobind Singh College**, Sanghera renowned for dispersing the philosophy of the Tenth Guru of Sikhs “Guru Gobind Singh Ji” through the vision, mission, and goals of the institute. This enlightens us to impart quality education and indulge the secularism, human rights, and values, the spirit of equality and equity, the concept of humane society among the students to live at the highest level of righteousness.

Guru Gobind Singh College, Sanghera was founded by **Late: Sardar Gurdit Singh** and the foundation stone laid by then Chief Minister of Punjab **Sardar Parkash Singh Badal**, on **7th, February 1971**. The institute has been covered under the Grant in Aid Scheme of Punjab Govt. and is affiliated with the Punjabi University, Patiala. Guru Gobind Singh College, Sanghera is a reputed co-educational institution of higher education in Punjab. It has been serving the people of the Central Malwa belt of Punjab for the last 50 years as an institution of promise and excellence. The institute is just 5 KM away from the district headquarter, Barnala.

The institute has contributed to offering quality and core human values-oriented education for the students of rural areas and privileged classes for the almost past about five decades. The eminent and key aspect is to attain the tagline from the public of “Nursery of Bhangra (Punjabi Folk dance)”. Therefore, the institute emphasizes inculcating a co-curricular, sports, and values-oriented educational framework to cater to the demands of an emerging competitive society. The prominent aspect of the institute is to offer quality ICT-enabled infrastructure, adequate sports, and library facilities, as well as to facilitate the qualified faculty. The institute always keen to promote the research-oriented aura in the academic profile besides it each department earthed the curriculum to offer a quality teaching-learning process.

The key vision mission and objective of the governing body are to emerge and evolve the healthy academic in addition to administrative policies to accelerate the institute on the high sky heights.

### Vision

### Motto

**ਦੇਹ ਸਿਵਾ ਬਰੁ ਮੋਹਿ ਇਹੈ ਸੁਭ ਕਰਮਨ ਤੇ ਕਬਹੂੰ ਨ ਟਰੋਂ ॥**

**देह सिवा बरु मोहि इहै सुभ करमन ते कबहूं न टरों॥**

**O Power of Akaal, give me this boon May I never ever shirk from doing good deeds.**

Institute indeed adheres not only to impart affordable knowledge and education to the students but to evolve the national character to identify and done the righteousness at the highest level as possible. The college profoundly believes that the higher education is the critical period of time to laid deep and long lasting foundation of as

well as delivery of great novel personalities to the society. The young generation can steer and spearhead the nation only with inheriting the core social, religious and human values from rich history and legacy. It is modus- operandi of the college to offers a one umbrella roof to accommodate every concern and aspect of the student as well as of all other stakeholders.

## **Mission**

Institute's integral functionaries dedicatedly and continuously works towards the mission of the college to impart affordable, empowering, holistic and quality education.

1. To accommodate the higher education for the rural and less privileged classes to attain their livelihood standards.
2. To deliver the curriculum to the students through well-structured teaching- learning strategies in addition to continuously evaluate the learners to yield the desired results in the student's behaviour.
3. To cater the needs of the students from all aspects viz. financially, administrative, academic via well-established grievance redressal and support mechanism.
4. To develop the research culture and enrich the library to offer the adequate content.
5. To enhance the ICT enabled infrastructure and inculcate the faculty to widen the horizon of content preparation and delivery.
6. To indulge the faculty to evolve visionary power in the traits of students of moral values, ethics, human values, gender equity and sensitization.

To construct the future pathways along with the participative culture of all stakeholders to place the institute at the new high heights.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

1. The progressive and resourceful governing body to spearhead the administrative perspective of the institute. The current academic session is 50th academic session which one of the sensational and memorable moment for the institute.
2. Adequate and well- maintained physical infrastructure in addition to located on the national highway and surrounded by the green fields. The college has a vast area of land and has a lush green campus with well-constructed memorial stadium. Besides the students and the faculty, these facilities are also available to the local population after the college hours.
3. The streamlined system to transmit the curriculum in the classroom besides the intensified co-curricular activities. The college also conducts community outreach programmes through extension activities undertaken by NSS volunteers and NCC cadets. The basic objective of these activities is to enrich the students' personality and deepen their understanding of the social environment. Field trips, student tours and interaction with experts in various fields.
4. Well qualified, dedicated and experienced teaching faculty and engaged with the research projects.
5. Rich road connectivity, transportation as well as central point of the malwa region to ease access from each part of the state.

6. One of the reputed and premier college of the District Barnala with the glorious history of last five decades.

### **Institutional Weakness**

1. Lack of general development grants to enhance the ICT enabled infrastructure in addition to automate the library.
2. Lack of sanctioned faculty posts to put off the burden of salary expenditure in order to utilize that fund into research, facilities etc.
3. Lack of implementation e-governance.
4. Lack of institution and industry linkage.

### **Institutional Opportunity**

1. To offer affordable education to the rural and unprivileged students, likewise majority of students choose the institute as best option to cater their needs.
2. Faculty exchange and development programmes to be introduced to sharpen the skills and horizon the intellectual level.
3. To introduce the vocational Certificate /Add-On courses to inculcate the employment oriented skills to bridge the gap of local demand of employment market.
4. To strengthen the faculty as well as design of the internal academic framework to compete the nation wise competency in the academia.
5. To set-up the intelligent data to knowledge harvesting and yield the result oriented decision to uplift the all spheres of the institute.

### **Institutional Challenge**

1. Mushrooming of private higher educational institute as compare to the student yield of entry level students in the locality.
2. Unfortunately, majority of the Punjabi youngsters lured to fly to abroad for the higher studies. As far as Barnala district is concerned, a student from third household restrain themselves to acquire higher education from native country.
3. Hurdles and glitches into attain the national scholarships, especially the students hailed from reserved categories, shun the opportunities to obtain the affordable education.
4. Motivate the teachers to get engaged with the research projects and to develop the research culture.

Teaching-learning emerging and challenging current trends, due to the COVID-19 in addition to the modern transformation of educational “Digital/Virtual learning environment ”

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Curriculum ordinances regulated and prescribed by the affiliating university are

delivered to the students, by offering **2 UG,4 PG**, and **1 certificate course** programme. Faculty members of various departments member of the Board of Studies/ Faculty to enrich the design of curriculum besides the consideration of other faculty members of the concerned department.

The academic council of the college steers the well-planned and holistic path of curriculum delivery, a back-forwarding mechanism for removal of barriers and glitches, continuous evaluation of the teaching-learning process, analysis of outcomes towards the desire goals. The College emphasizes that internal assessment and summative evaluation system indicates the cognitive transformation and to back-forward, the actions required to take immediately. Along with the academic aspect, the Co-curricular sphere plays a vital role to yield the vision, mission, and objective of the institute. Institute indulges numerous co-curricular activities throughout the academic session to facilitate the platform for the students to develop an overall personality.

The faculty members are encouraged to participate in research activities and facilitate the students a quality and competent study material. Library offers e-content to the faculty as well as students to utilize the world-class content to sharpen and widen the intellectual level.

Feedback and analysis of curriculum implementation is the integral organ to put off all the glitches and potholes with the grass-root level actual data-driven feedback, consequently shun the lapses.

### **Teaching-learning and Evaluation**

For imparting the value based education, the college gives top most importance to teaching –learning and evaluation schedules. Before the commencement of the academic session, academic calendar, prepared, published and circulated. It helps the faculty to plan its academic exercise accordingly.

Teachers are encouraged to indulge ICT enabled teaching aids to evolve teaching - learning process interactive and interesting. Next to this, remedial classes scheduled for the underprivileged and slow learners to compete the competition. Nonetheless, NSS and NCC cadets, students engaged with sports and cultural activities are compensated form the lecture, class test while participating in the camps/festivals etc. The time table designed to accommodate and cater the aspects of all stakeholders, especially in order to take consideration of differently abled students. Besides imparting the adequate knowledge to the students, the college evaluate the learning outcomes of the students by conducting verbal and written formative tests. In this calculation, special attention has given towards the participation of student in Seminars, Class Presentation, workshops for internal assessment. Teachers always motivate the students to visit the library frequently and attain the e-content.

CIE (continuous internal evaluation) derived in terms to harvest the precise internal assessment in addition to evaluation of TLP (Teaching Learning Process). To procure the hereinabove, internal assessment as proportion scripted in the syllabus all the activities carried out during the TLP. Therefore, the precise and accurate assessment yield on the conclusion of each semester, the record of class tests, group discussions, debate competitions and other activities are maintained in well- structured form. From this, student's weakness are identified and analyzed in term to take immediate requisite actions. IQAC and academic council consistently

keeps hawk eyes on the TLP and CIE to spearhead on the designated pathway and leave no stone unturned to accommodate adequate academic aura.

The summative examination conducted under the lens of external superintendent and deputy-superintendents designated by the native university.

### **Research, Innovations and Extension**

Research is prominent aspect of the institute, it is not possible to envisage the higher educational institute. The institute strive to offer the space and turf for the faculty to get indulge into the research activities as well as inculcate the students to in the research oriented activities.

Faculty members bagged the major research projects sponsored by the national government agencies. Besides this, Institute is actively engaged in the national schemes of Govt. of India likewise UBA (in collaboration with the NITTTR, CHD under the jurisdiction of IIT Delhi), Swach Bharat Abhiyaan etc. to drive grass-root level household survey. Therefore, 04 faculty members clenched the Doctoral degree in the couple of past of two years as well as published books and research work in the reputed journals. Library has subscribed many more national repository to facilitate the world class quality content for faculty in addition to the PG students especially.

Extension activities organized consistently at institute level in addition to with the collaboration of district administration viz. Job Fairs, Youth Festivals, Seminars, Buddy Programs, Awareness Camps, NSS and NCC Camps etc. Institute has glorious history in terms of NSS as awarded consecutively awarded trice as “Best College” from affiliating university for outstanding and remarkable performance. It is pin point to mention over here that institute illustrious and renowned (“Nursery of Bhagra”)for the cultural activities, especially for Punjabi folk dances viz. Bhangra and Giddha.

### **Infrastructure and Learning Resources**

Institute has five decades-long historic and glorious infrastructure and continuously growing and augmenting. It is situated on State Highway -13 in District Barnala, the center of Punjab, especially the Malwa region. It is pinpoint that institute has overall 43 acres of prime land including the built-up area as a single piece of land on the State Highway.

The College has 26 classrooms, a seminar hall, computer and spoken language laboratories, canteen and adequate sports infrastructure viz. Stadium, Indoor Swimming Pool and Auditorium (under construction). The physical infrastructure spread into three academic blocks and bisection land of premises dedicatedly reserved for the green zone ( 06 lush green, widen and horizon lawns). The well-furnished IQAC Office established in block no. 2 attached to the Principal office. Therefore, sitting arrangements for the students constructed adequately in the green zones. The entire premise is eyed by the CCTV and Internal Telephone Exchange to hawk the notorious activities on the campus. The silent power gen-set deployed to accommodate uninterrupted power supply. Residential quarter for the security personnel for 24\*7 avail and to perform their duties. As far as parking is concerned institute has more than sufficient turf to accommodate a large number of vehicles separately for Faculty, Students, and Visitors. The well-functioning 02 R-O water supply system along with 05 submersible pump sets to irrigate the lawn, hygiene 12 washrooms separate for male and female students, faculty as well as systematic cleanliness.

The well-stocked library named “Guru Nanak Library” dedicatedly offering remarkable service for stakeholders. The library is housed in block no. 2 having a good collection of Books, Print journals, Encyclopedias, Atlas, CDs & DVDs, etc. To access the E-Resources remotely, the library is an active member of N-LIST Consortia to provide online E-books and E-journals of various subjects.

### **Student Support and Progression**

Institute put great emphasis on student support system to cater the needs, rights and redress the all aspects and issues hassle free. There are internal committees to function and operate the well- structured mechanism to listen, compile and generate the one of the best solution on the numerous matters.

The college offers single window service system to initiate and provide time-bound service in order to preserve the precious time of the student. The prospectus published in the mother tongue, cost stipulated as per the rule and regulations prescribed by the U.G.C. The suggestion boxes mounted in the campus in order to procure the precious suggestion of the students to enhance the internal functioning of student support system and shun the glitches.

The underprivileged and economically weaker section students are facilitated by the scholarship guidance committee to redress the issues while applying for under the various national government sponsored scholarship schemes. Nonetheless, needy students are being benefited under the institute level “Bhagat Puran Singh Scholarship Scheme”. Faculty and entry level students immediately get engaged with help of the Student mentoring system, consequently students mingle with institutional values and higher education environment. Institute provide platform for the student to identify their talent and participate in the national level Camps, Pre R-D or R-D ,Youth Festivals, Adventures Trips, Trekking etc. First –Aid and urgency medical assistance facility offered in the circumstances of emergency.

Institute offers remedial, competitive class for slow and underprivileged slow learners to overcome their deficiencies. Therefore, differently –abled students are always on the top priority to offer them utmost convenience especially in the time table and allocation of classrooms on the ground floor and nearby the washrooms. NSS volunteers and NCC students are being offered by free of cost interstate tours. It is pin point to elaborate hereby that institute took initiative to organize the international tours in the previous academic sessions for the students those performed remarkable and outstanding at national level in cultural activities.

### **Governance, Leadership and Management**

The Governing body of the college strives to excel the vision, mission and objective of the college and well-structured administrative setup that reflects the democratic, decentralized and transparent principles. The integral and crucial phenomena is to design and knit the foundation framework from the perspective of academic and administrative respectively, consequently governing body yields the desired objectives of educational framework.

The founder of the college was Late Sardar Gurdit Singh, a prominent and visionary of Sanghera who served the Indian Army, whose values are cherished by the successive Presidents. The incumbent President of the college is a State Awardee, S. Bhola Singh Virk, a philanthropist and social worker who has won the hearts of the people through the mission of education. He is accompanied by S. Darshan Singh Sanghera as Vice President. These are the strong pillars guide and lead our college by playing a vital role in designing a visionary

framework, policies and best practices in the college.

There are Eighteen different internal working committees to adhere and implement the framework at the grass root level and reflect the participative, decentralized and decisive nature of the governance.

The Internal Quality Assurance Cell (IQAC) conducts the meeting for the revival of the policies and practices of designated framework under the chairmanship of the principal. The cell formulates the string of guidelines and suggestions for execution of the quality parameters set for the delivery of the education in the college.

The college management is committed to dispense the salaries of staff in time bound manner along with the benefits such as gratuity and leave encashment for the employees. The management is committed to recruit the competent staff according to the sanctioned posts and workload purely on merit basis.

### **Institutional Values and Best Practices**

The institute has put the great emphasis on the environmental sustainability and consciousness to address the alarming climate issues by developing the green belt zone and maintenance system by adopting requisite measures. The management of disposal of the biodegradable and non-biodegradable waste. The green zone belt spread approximately overall in more than 2 acres, the fallen leaves decomposed into the designated pits to produce the organic fertilizer for the trees. Therefore, the strict ban imposed on entry of vehicles into the designated area prescribed as automobile free zone. The most challenging decision has been taken to impose ban on the usage of single use disposal plastic inside the premises. The rain-water harvesting is prominent effort taken to discharge the water in the ground. The energy conservation is prime aspect to minimize the power consumption utmost level as possible, consequently LED bulbs replaced by the out dated bulky bulbs as well as installation of standalone solar light especially utilized during night hours.

Code of conduct intact on the staff and students to fully function accordingly as well irrespective of any socio-cultural backgrounds. In addition to it, numerous academic and co-curricular activities, special days and other activities organized by the specific interval to keep furling the institutional values and practice's.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	GURU GOBIND SINGH COLLEGE
Address	Ludhiana- Barnala Road, Sanghera
City	Barnala
State	Punjab
Pin	148101
Website	<a href="http://www.ggscsanghera.com">www.ggscsanghera.com</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Sarbjit Singh	01679-230288	9915976665	01679-230288	ggscsanghera@yahoo.co.in
IQAC / CIQA coordinator	Harkamaldeep Singh	01679-230861	9914518060	01679-230220	ggsciqac@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	07-02-1971

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Punjab	Punjabi University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	04-09-1987	<a href="#">View Document</a>
12B of UGC	04-09-1987	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

**Location and Area of Campus**

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Ludhiana- Barnala Road, Sanghera	Urban	11.7	58752.22

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BCA,Computer Science	36	Senior Secondary	English	57	56
UG	BA,Humanities	36	Senior Secondary	Punjabi	450	414
PG	MA,Punjabi	24	Graduation	Punjabi	46	29
PG	MA,History	24	Graduation	Punjabi	46	30
PG Diploma recognised by statutory authority including university	PGDCA,Computer Science	12	Graduation	English	46	45
PG Diploma recognised by statutory authority including university	PG Diploma, Dress Designing And Tailoring	40	Graduation	Punjabi	30	14

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				8			
Recruited	0	0	0	0	0	0	0	0	3	2	0	5
Yet to Recruit	0				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				29			
Recruited	0	0	0	0	0	0	0	0	11	18	0	29
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				6
Recruited	5	0	0	5
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				10
Recruited	10	0	0	10
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	2	0	3
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	6	7	0	13

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	4	9	0	13

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	873	0	0	0	873
	Female	228	0	0	0	228
	Others	0	0	0	0	0
PG	Male	78	0	0	0	78
	Female	52	0	0	0	52
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	38	0	0	0	38
	Female	21	0	0	0	21
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	218	312	539	497
	Female	127	218	355	345
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	103	128	130	143
	Female	38	56	69	61
	Others	0	0	0	0
General	Male	668	638	718	868
	Female	136	157	201	214
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>1290</b>	<b>1509</b>	<b>2012</b>	<b>2128</b>



## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
149	149	148	148	146
File Description		Document		
Institutional data prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
06	06	06	06	06

### 2 Students

#### 2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1290	1509	2012	2128	2262
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
270	270	448	404	354

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
430	551	687	859	750

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
35	33	34	36	31

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
38	36	39	40	36

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 27**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
155.52	128.42	155.35	186.92	173.65

**4.3**

**Number of Computers**

**Response: 39**

NAAC

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

Institute delivers the curriculum prescribed by the affiliated university Punjabi University Patiala. Six faculty members of our institute are members of university Boards of Studies/Boards of Faculty/ Academic council of Punjabi University, Patiala. They attend university board meetings and play a key role in designing the curriculum. Academic Council design the academic framework to effectively inculcate the student centric as well as high yield teaching mechanism. Academic calendar designed to adheres the academic, curricular and extra-curricular activities in well-defined and structured manner. Curriculum for the both semesters is divided into units and then unit plan is framed by each faculty on the commencement of the academic session, aftermath reviewed by academic council for compilation in the classroom.

Guru Nanak Library of the college is maintained according to the curricular needs of each department by offering quality adequate number of books along with the e-content. It facilitates quality study material to enhance the capability of students, especially post- graduate as well as faculty. Large range of extension activities such as class presentations, quizzes, lectures of expertise, seminars, discussions, workshops, and educational tours are arranged by every department to develop the interests of the pupils in subjects and to make the learning student-centric. The institute is committed to impart value-based education and the all-round development of students in all the possible ways through co-curricular and extra-curricular activities such as cultural activities, NSS, NCC, Red-Ribbon Club, and Sports. Remedial classes designed by the teachers to uplift the slow learners and underprivileged students. The institute provides some skill based value added courses and a certificate course in order to enhance the employability for the betterment of the students. The Internal Quality Assurance Cell (IQAC) keep eyes to enact the curriculum through-out the year in tandem with the Academic Council. IQAC forms a well-planned feedback system in order to procure suggestions as well as feedback to identify the lapse in the teaching-learning system which are considered for improvement on upcoming academic sessions. Students are assessed throughout the year based on class performance harvest by the formative evaluation, attendance and behaviour, for their internal assessment aftermath finally uploaded and submitted on the university's portal promptly. Practical and subjective exams are conducted by an external examiner under the supervision of Punjabi University, Patiala.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

##### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

**Response:**

The institute frames and implements an Academic Calendar annually before the commencement of session under the defined boundaries of tentative academic timelines prescribed by the affiliating university. All the extension programs and activities are further reflected in the academic calendar of the institute. The institute displays Academic Calendar on the display board and on the website of the college and is published in the college prospectus for the reference of students. It provides constructive information for teachers and students about the tentative schedules of all the internal, external and practical exams, admission dates, holidays and dates of extra-curricular and co-curricular activities, summer and winter vacations, commencement and conclusion of academic session and other activities of the institute for the forthcoming academic session.

For the continuous internal evaluation institutes plan MSTs for evaluating performance of pupils regularly. Curriculum for even and odd semesters is divided into units and unit plans are framed by faculty members at the beginning of the session. Teaching Learning process is ameliorated by spreading the curriculum uniformly over the year to equip the mentors and mentees with best action plans to achieve maximum results in every academic year. This is facilitated by dividing the workload of

syllabus for every month along with deliberately planning the class formative tests to yield the performance result of classes. This helps in defining crystal clear steps to improve the same and amend the workload accordingly. This approach has a dual advantage as it provides the teachers with more frequent performance figures and also tutees are provided with feedback on their writing practices as well as concepts which need to be cleared to ensure better performance in the future.

Apart from this, the extension activities conducted by NSS, NCC, and Red Ribbon Club etc. organized as per the prescribed period of time in addition to the commemoration day carved into calendar in term to get engaged with history. As far as the current academic session is concerned, due to the Covid-19 physical appearance is restricted. However, the academic calendar reframed to handle the effects of the pandemic on Teaching-learning, derail the obstacles and offer online glitch free classes. Academic Council redress the grievances erupted and address all according to the appropriate measures.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

- 1. Academic council/BoS of Affiliating university**
- 2. Setting of question papers for UG/PG programs**

**3.Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**4.Assessment /evaluation process of the affiliating University**

**Response:** B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

**Response:** 50

#### 1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 03

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.2.2 Number of Add on /Certificate programs offered during the last five years

**Response:** 6

#### 1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
02	02	0	0	02

File Description	Document
List of Add on /Certificate programs	<a href="#">View Document</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total

**number of students during the last five years****Response:** 2.14**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
60	60	0	0	47

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.3 Curriculum Enrichment****1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum****Response:**

**Ethics and Human Values:** Ethics and human values are the building blocks of the society and form a social hierarchy. For the bright and promising future of the students our institute associates them with ethical values like honesty, truthfulness and obedience. These are prime traits of a personality and shape the personal and professional lives of individuals. It is a part of curriculum of BA 1st and B.C.A 1st as compulsory subject under the name of DRUG ABUSE: PROBLEM, MANAGEMENT AND PREVENTION. Extension Lectures are organized by District administration under the tagline of “BUDDY PROGRAMME” on topics like, ill-effects of consumption of tobacco, proper road rules and responsibilities of being a responsible citizen of the country etc. to spread awareness among the graduate level students. Various activities as blood donation, health check-up camps, supports camps are organised to develop human values and ethics among tutees

**Environment and Sustainability:** Environment is the set of conditions or surroundings in which we live and it is our prime responsibility to keep it clean for proper working of the ecosystem. It is a part of the curriculum of BA 2ND and BCA 2nd as a compulsory subject under the name “Environment and Road safety Awareness”. Many activities are carried out from time to time in this regard such as Swachh Bharat Pakhwara, Swachh Bharat Summer Internship programme, Tree plantation drive; NSS and NCC programs are prominent among them. Initiative like Green Diwali campaign, Campaign to prevent burning to straw and different ways to decrease the levels of air pollution in the city is conducted by the institute. Van-Maha-Utsav was also celebrated at college to spread awareness about global warming and trees were

planted on this day. Apart from this, guest lectures and rallies are also organized on NSS Day and during the Forest Festival. Students and teachers work together to create a variety of programs that focus on environmental conservation. UBA (Unnat Bharat Abhiyan) a national initiative, adopted five local villages address their environmental issues

**Gender Equity:** In modern days of science and technology, gender equality and equity is must. Students are not to be discriminated against in any way in the college campus on the gender based. Both are given equal importance in education, sports,cultural and other activities. Numerous institutional level activities are conducted by the Gender Sensitization Cell viz. lectures and seminars on Gender sensitization, Gender and Nutrition, Women Empowerment & Gender Sensitization etc. Institute observe various National and International days like National Children's Day, National Women's Day, and International Women's Day to empower and enlighten the willingness in female students so that they can gain their dignity in society and to fly high in the open sky to wings their dreams. The institute has an active Gender Sensitization Cell and Grievance Redressal Committee to resolve grievances in order to streamline the equity and equality in the campus.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 0

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	<a href="#">View Document</a>



**1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)****Response:** 0**1.3.3.1 Number of students undertaking project work/field work / internships**

<b>File Description</b>	<b>Document</b>
List of programmes and number of students undertaking project work/field work/ /internships	<a href="#">View Document</a>

**1.4 Feedback System**

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni**

**Response:** E. None of the above

<b>File Description</b>	<b>Document</b>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

- 1.Feedback collected, analysed and action taken and feedback available on website**
- 2.Feedback collected, analysed and action has been taken**
- 3.Feedback collected and analysed**
- 4.Feedback collected**
- 5. Feedback not collected**

**Response:** E. Feedback not collected

<b>File Description</b>	<b>Document</b>
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 83.1

##### 2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
588	596	886	792	733

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
675	675	1121	1011	886

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 84.57

##### 2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
146	222	447	403	308

File Description	Document
Average percentage of seats filled against seats reserved	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

The college embrace to evaluate the academic performances of the students by the class test, online test, group discussions, and group projects. Moreover, teachers noted the other capabilities of the students during the class interaction. They also include the extra reading, debating, and attentiveness of the particular students. In such process, slow learners are identified from the whole class. For them, the college took special measures to enhance their abilities. In which, remedial classes demands attention to figure here. Because, the college arranged the special remedial classes at the end of the semester for slow learners. In such classes, students clear their doubts step by step. For optimum environment, such students are encouraged to come forward by keeping their hesitations aside. To develop academically thinking, diversified groups of the students are created in the class to promote collaborative learning. In spite of this, the college run mentorship program for the welfare and progress of the students. In this group, specified number of students is assigned to a mentor to sort out the student's academic and administrative problem of the students. To the post graduate students, teachers assign an innovation projects to create enthusiastic among the students. In this way, they got a chance to interact with the arena of research. Teachers guide students and help channelize their energies in the right direction. On the basis of their ability, teachers planned programs and internships them. The Guru Gobind Singh College, Sanghera remains the hub of cultural as well as sports activities in the malwa region. Further, it helps in creation a vibrant space for the advanced learner in the college campus. In spite of this, the college organize extra curricular activities to enhance critical thinking of the students and expose them to various socio-political, economic and literary issues relevant for the growth and development of the students. Even, College Magazine Committee published a college magazine (Gobind Gaurav) yearly. All these activities help to identify the students with extraordinary aptitude. In this connection, extra responsibilities are given to such Students and sent to represent the college in various inter-college competitions, in the fields of their interest. Thus, they are encouraged and counseled to explore their strength.

#### The college implements the following strategies:

- Remedial Classes are arranged for slow learners.
- Special tests are conducted for these students.
- Meritorious students are asked to help the slow learners.
- Establishment of Career Counseling and Placement Cell.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Past link for additional Information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 37:1

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

Guru Gobind Singh College Sanghera has a vision and mission to impart student oriented education to the students. Moreover, it focused on their overall development. For this, all the teachers promote interactive learning in their class rooms. Moreover, all the faculty members assigns the group projects, debate on prescribed topics and group discussions to the students. Additionally, Information technology plays very noteworthy role and brought a drastic changes in the field of education. The college campus is well connected with internet services. It is freely accessible to all the students with in the campus premises. The faculty members also encourages the students to access the library sources.

The entire teaching-learning and evaluation process undergoes through the following approaches/methods for innovative teaching during the last four years:

- All the faculty members promote the Experiential Learning among the students. For the given, activities conducted like screening of novels, Retrospectives, educational tours and workshops.
- Appropriate Participation of the teacher-student gave a boost to the overall academic performance of any institution. Keeping in mind, Seminar presentation, workshops, skill based activities and group discussion are regularly conducted.
- Group discussion, and panel discussion were conducted.
- Most of the faculty members presented their lectures through PPT and smart board was used for making more attractive.
- The institute frequently organized the seminars, talks and workshops, to enhance critical and logical thinking among the students.

Library is another working informational hub for the teacher and students. It contains sufficient collection of books. It subscribed the N-List programme with numerous Journals and magazines. In spite of this, students can access old question papers of university examination from the library.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

#### Response:

The institution always try to bring out all the arrangements to make teaching-learning process effective, interesting and pupil friendly. Further, Information and Communication Technology engaged the students more efficiently in their work and enhance the quality of education. In this backdrop, the institution replaced the existing infrastructure with latest gadgets to make the teaching-learning process easy and effective exercise. In this direction, the institution connected with the latest realm of technology. As a result, it changed the contour and methodology of teaching in the class rooms. Information and Communication Technology improves the engagement and knowledge retention. Most of the class rooms have fully furnished with Information and Communication Technology. The college equipped the seminar hall and two computer labs with latest technology. Along with this, are developed for the students. Moreover, the entire campus is well linked with Wi-Fi services. Smart-Boards have been attached to aid the teaching-learning process via technology in the each class room. In the institution, library is playing crucial role in the formation of reading habits amongst the students. It subscribed the N-List programme with numerous Journals and magazines. Moreover, Automation of Library is under progress. Keeping in mind, library equipped with latest technology. It is well connected with Wi-Fi and provided easy and handy access to all the students of the college campus.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 42:1

#### 2.3.3.1 Number of mentors

Response: 31	
File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

<b>2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years</b>	
Response: 89.41	
File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

<b>2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)</b>											
Response: 18.94											
<b>2.4.2.1 Number of full time teachers with <i>Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.</i> year wise during the last five years</b>											
<table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>08</td> <td>07</td> <td>07</td> <td>05</td> <td>05</td> </tr> </tbody> </table>		2019-20	2018-19	2017-18	2016-17	2015-16	08	07	07	05	05
2019-20	2018-19	2017-18	2016-17	2015-16							
08	07	07	05	05							
File Description	Document										
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	<a href="#">View Document</a>										
Any additional information	<a href="#">View Document</a>										

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)****Response:** 8.77**2.4.3.1 Total experience of full-time teachers**

Response: 307

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	<a href="#">View Document</a>

**2.5 Evaluation Process and Reforms****2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

The college follow a comprehensive and continuous internal evaluation as per the norms and guidelines of the Punjabi University, Patiala. Before the commencement of the session, the college formulates its own Academic Calendar as per the instructions of affiliating university. In which, it includes the specific dates for the completion of syllabus, Internal Examinations, celebration of various important days and specific activities of NSS and NCC. For the external examination, the college follow the instructions from the concerning university and implement in the campus. Moreover, the college has framed an Examination Committee for the designing of examination schedule for internal evolution and to implement the examination instructions of the concerning university in the college campus. For updating the students, all the announcements display on the campus notice board and uploaded on the college website. For the internal examination, all faculty members submit particular the question papers of their subjects to the examination committee. Afterwards, the concerning committee finalized the question paper for final outcome. In spite of this, the examination committee also play important role in monitoring and conducting the internal examinations in the college. After examination, the evaluation of sheets are prepared within the stipulated time. Later on, the answer sheets are shown to the student's for updating about the strengths, weaknesses and opportunities to the students. Thus, it plays essential role in providing a complete picture of students' abilities or progress over a period of time. Further, It also enable us to develop strategies for slow and advanced learners accordingly. The college retain the transparency and accountability in the evaluation process. Moreover, the grievances of the students are taken care by the examination committee and redressed by them timely.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>



### 2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

#### Response:

The college has a systematic process for the evaluation of students. The college considers students, alumni and parents as valuable stakeholders. The evaluation of students is carried out on the basis of their overall performance, which includes the internal evaluation in the form of internal examination and university level evaluation by conducting the end semester examination. The Guru Gobind Singh College, Sanghera has commenced the continuous and comprehensive internal evaluation to the accordance with the norms and guidelines of Punjabi University, Patiala. It maintains complete transparency in the evaluation process and allotment of internal and external marks are given as per the instructions of affiliating university. For internal evolution, the examination schedule prepared by the Examination Committee. After that, it displayed on the central notice board and college website. Teachers also make announcements in the classrooms. For the given, all faculty members prepared the question papers with the respect of fairness and transparency. Subsequently, they submitted all the question papers to the Examination Committee. Further, EC reviewed all the sets of question papers and it verified by the principal of the institute. On the other hand, faculty members are trained periodically for fair evaluation. The syllabus for the test is communicated to the students by the class teachers well in advance. During the examination, Disabled students with some physical or mental impairment receive a writer as per the guidelines of the affiliating university. Moreover, the institute gives special attention towards Physically disabled and medically disturbed students. such students. Due to this, such students achieved academic distinctions. After the examination, the answer sheets are shown to all the students. Thus, the college provides transparency and accountability in the whole evaluation process. In spite of this, student's grievances portal always remained open for the students. They can register their grievances regarding internal examinations. The college follows the methods of grievance redressal as per the Punjabi University, Patiala norms. Such grievances are taken care of and redressed timely. After the evaluation, award lists of the students are prepared and record kept at the departmental level for future necessities. In the examination hall, Mobile phones are strictly prohibited. Any malpractice during the University examination is referred to the Examination Cell and is dealt with as per the guidelines of the University.

File Description	Document
Link for additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

#### Response:

The College clearly stated its vision and mission about the learning outcomes. Fundamentally, it is stream role to impart the quality knowledge to the students about their PSOs and COs. So, the college organized an Orientation Program for the students at the very beginning of the academic year. In this, parents as well as students are briefed about the POs. additionally all the faculty members of the concerned department



brief their respective classes about the POs and Cos. So, the college has given special attention towards the holistic and in-depth description of the outcomes of the selected programme . To make aware the students preliminary, the college publish its vision and mission in the college prospectus, in addition to POs, COs displayed on the college website. Moreover, the college frequently organized departmental meetings and the meetings with faculty members. These meetings has sole agenda to sensitize the teachers about the programme and course outcome for the respective academic session along with the latest curriculum implemented by native university. Because, the POs and COs are helpful in developing the framework of teaching and learning. In their section, departments (UG and PG programs) kept the program outcomes and the course outcomes of all the individual courses offered by the college. The College offered programmes to cater the multiple interests of the student community. Further, it helped to build the human capital for the society and nation. The programme outcomes and course outcomes primarily aim at imparting knowledge and skills. Furthermore, we emphasis on the holistic development of the students. Thus, the POs/COs are implemented keeping with empowering students and preparing them to be catalysts of change. All the departments preparatory scripts the detailed course objectives, outcomes, assessment and teaching tools, reference material before the commencement of the academic session.

File Description	Document
Past link for Additional information	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

Institute strive to measures difference of what is being delivered and what exactly to be delivered? , to attain the programme and course outcomes through the evaluation systems for the each programme. Primarily, the institute follows the guidelines prescribed by the Punjabi University, Patiala for evaluation of course outcomes. In spite of this, the college conduct the internal mid semester tests to measure the attainment of POs and COs therefore, harvest the outcome in the behavior of the students. After the examination, it is analyzed to improve the results and uplift the teaching-learning process in addition to remedial classes. In this calculation, special attention given towards the participation of student in Seminars, Class Presentation, Workshops for internal assessment. For attainment of knowledge, class tests, group discussions, debate competitions are conducted. Moreover, all the results of internal evaluation communicated with the teachers and students. From this, student's weakness are identified and analyzed with them.

The college dedicatedly strive offer platform for faculty in order to yield the POs and Cos on the conclusion of the programmes and semester, respectively. The faculty are also encouraged to update their subject knowledge and keep pace with changing trends in teaching methodology and delivery by pursuing higher studies, participating in faculty development programmes and seminars as it enhances effective attainment of POs and COs. Infrastructure always remains important component to achieve the objectives of the POs and Cos. Academic council put great emphasis to deliver the requisite knowledge to the students in order to bridge the gap of industry. Moreover, the college enabled all the classrooms with ICT facilities. Because, Information and Communication Technology contributed key role in enhancing the teaching learning effectiveness and outcome attainment in the campus.

File Description	Document
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 83.36

#### 2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
428	452	566	698	537

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
430	551	687	859	750

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Paste link for the annual report	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.5

File Description	Document
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 3390000

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16

**File Description**

**Document**

List of endowments / projects with details of grants

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

**3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**

**Response:** 0

**3.1.2.1 Number of teachers recognized as research guides**

**File Description**

**Document**

Institutional data in prescribed format

[View Document](#)

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**Response:** 6

**3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
2	0	0	1	0

**3.1.3.2 Number of departments offering academic programmes**

2019-20	2018-19	2017-18	2016-17	2015-16
10	10	10	10	10

<b>File Description</b>	<b>Document</b>
Supporting document from Funding Agency	<a href="#">View Document</a>
List of research projects and funding details	<a href="#">View Document</a>
Paste link to funding agency website	<a href="#">View Document</a>

**3.2 Innovation Ecosystem****3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

The overall development of society and the nation can be estimated from the point of view of the qualitative knowledge imparted and inculcated by the academic and intellectual class. This institute has an adequate and well-structured system to promote the higher education and extension activities.

From the classroom aspects, student and democratic centric ecosystem carved to transfer the quality knowledge adheres by lectures, debate, assignments, quizz competition, group discussion etc. ICT plays a vital role to cater the needs of emerging trends in the teaching-learning. Institute offers adequate ICT enabled infrastructure, adequate and well-equipped computer laboratories. The curricular and extra-curricular activities disseminate equal proportion of capacity building at intellectual level. Institute offer wide turf of extension activities to acquire the knowledge in play and innovative methods. It is a pin point to mention that numerous faculty members bagged the doctoral degree in the last couple of years. The cadets and volunteers adhere to wide range traits and talent while streamline in themselves through imperial and experiential practices.

The library is named as “**Guru Nanak Library** ” dedicatedly offering remarkable service for stakeholders. Therefore, subscribed Digital Consortium N-List, INFLIBNET to offer exclusive e-content. The internet leased line connectivity and partial wi-fi offer the research arena. The faculty members bagged the major research projects in addition to organized ICSSR sponsored seminar, publication of faculty members furlled the mark of the research culture. This sparks the research and innovative mind set-up in the students.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 1

#### 3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
01	0	0	0	0

File Description	Document
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 4

##### 3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 04

##### 3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 01

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
URL to the research page on HEI website	<a href="#">View Document</a>

**3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years****Response:** 0.89**3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
10	6	0	3	11

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0.68**3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
6	6	1	3	7

File Description	Document
List books and chapters edited volumes/ books published	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4 Extension Activities****3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

Extension activities continuously streamlined throughout the academic session to get engaged and adhere to core social values cohesively. Academic, co-curricular and extra co-curricular activities offer to excel the confidence, identify the hidden talent, sharpen the soft skills and many more. Extension lectures, inter-disciplinary lectures, seminars in collaboration with local administration, NSS, NCC, Red Ribbon Club, Youth Club, Buddy Programme etc. have been working tirelessly for the welfare and service for the human race and society. The pivot point is to organize awareness rallies in the local community to buzz the concerning issues. Its main objective is to organize awareness rallies to develop holistically to maintain the unity and integrity of the nation and society, to keep the environment clean and tidy, to cultivate a feeling of love and compassion for nature, animals and birds.

Always striving to establish human values, NSS units actively carried out the mission of “not me but you” moreover, bagged the “Best College Award” consecutively thrice in the previous years. Numerous events viz. one day camps, Seven days camps in the remote rural areas to inculcate the society to come forward and serve the local community. Volunteers visited nearby rural areas during the Covid-19 epidemic and distributed free ration, masks and sanitizers to the poor and needy And distributed immunity booster homeopathy medicine at free of cost in the local community. NCC cadets registered tremendous and remarkable achievements to perform in Pre R-D, R-D and spearhead the district level independence and republic day’s pride. It is a fact that every year numerous students of the college join the police and army. The contributing event for society likewise- Swachh Bhart, Unnat Bharat Abhiyan, Blood Donation Camps, Women Empowerment Programs, Awareness Rallies on concerning issues viz. Say no to stubble burning, Environmental, Traffic Rules, Gender Sensitization, Debate on burning issues and many more. Institute prepares well- planned schedule and make adequate arrangements to intensify impact of these event on students as well as in local community,

Undoubtedly, the extension activity is a constructive tool to establish cohesive relationships and responsibility among the students. Newspaper coverage of all major activities enhance the awareness and propagate the positive effect in the local community in depth.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

**Response: 2**

#### 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	1



File Description	Document
Number of awards for extension activities in last 5 year	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

**Response:** 53

#### 3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
9	10	07	16	11

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

**Response:** 43.84

#### 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
579	806	456	1359	778



File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>

### 3.5 Collaboration

<p><b>3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year</b></p> <p><b>Response: 1</b></p>														
<p><b>3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years</b></p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>01</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>					2019-20	2018-19	2017-18	2016-17	2015-16	0	01	0	0	0
2019-20	2018-19	2017-18	2016-17	2015-16										
0	01	0	0	0										
<b>File Description</b>		<b>Document</b>												
e-copies of related Document		<a href="#">View Document</a>												
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship		<a href="#">View Document</a>												

<p><b>3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years</b></p> <p><b>Response: 0</b></p>														
<p><b>3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years</b></p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>					2019-20	2018-19	2017-18	2016-17	2015-16	0	0	0	0	0
2019-20	2018-19	2017-18	2016-17	2015-16										
0	0	0	0	0										
<b>File Description</b>		<b>Document</b>												
e-Copies of the MoUs with institution/ industry/corporate houses		<a href="#">View Document</a>												

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## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

It is a staple need of time to keep on upgrading as per new emerging demands. Our institute strives for it. Enrichment of infrastructure is the best way to make the teaching-learning process more effective. Initially being established in the rural and academically backward area the institute had limited infrastructure. However, the institute has reached new heights of success.

Presently the college is well equipped with requisite infrastructure i.e. open and airy classrooms, computer labs, sports complex, auditorium and swimming pool (under construction), a well-seated and equipped library, common rooms, administrative block, language labs, dress designing and tailoring lab, canteen, well-maintained washrooms, ramps for differently-abled, pedestrian-friendly pathways, vehicles parking for staff and students, six lush green parks etc. Moreover, the computer labs and administrative office is fully air-conditioned. Prior attention is paid to the sanitation and hygiene of the campus. Taking into consideration the health issues 02 R-O system is installed at the campus to supply filtered drinking water. The sewage of the campus is properly managed through constructed tanks. A regulated mechanism is followed for enhancing and enriching the infrastructure. A periodical meeting is called of the teaching and non-teaching staff to steer the augmentation and maintenance framework. Further, proposed proposals and requirements stacked on the table of the Principal. Eventually, all proposals are forwarded to the governing body of the college for interim approval. After the permission of the proposals, these are assigned to concerned committee for implementation of the raised requirement. The college utilize the UGC funds along with the financial aid assists by the managing body to enhance infrastructural facilities.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

**Response:**

Sports and cultural activities play a crucial part in student's life along with academia. The institute lays stress on overall personality development of students by furnishing them with various cultural, literary and sports activities.

**Cultural Activities:-** Our college constructed and maintained extensive infrastructure for cultural and sports activities. The institution was selected for hosting the youth festival by affiliating University for current academic year. Folk art items viz. Basket making, Innu making, Crochet knitting, Chikku making

and catered with required types of equipment. For the preparation of different items, college hires the coaches as well as teaching staff also efforts for the same. The Music Department is playing vital role to revival of traditional Folk song, Folk orchestra, Group -Shabad, Geet-Gazal as well as inculcate the students for the same. College facilitate the various musical instruments like Harmonium, Tabla, Sitar, Sarangi etc. for the learning and preparation of the cultural items. For the above-said activities, designated stage for the rehearsal and functions. In addition to this, the institute sets aside a sufficient budget for each year for hiring professional coaches, refreshments, transportation and other basic required items for all the activities. The organization has been dedicatedly participating in zonal and university-level youth festivals. Immense attention is paid to transport facilities during the youth festival for the students who participate in the youth festival especially for female participants. Working on the policy of 'healthy minds lives in a healthy body' the institute is committed to creating a balanced atmosphere of academic and sports activities or mental and physical status of students. The college earned the tag-line of "Nursery of Bhangra(Folk Dance)".

**Outdoor Games:-** Late. President Gurdev Singh Sanghera Memorial stadium has been adequate sports facilities not only for students beside for the local community spread sportsman spirit as well as cohesively inculcate in the sports activities. Stadium featured 400 metre track, football, volleyball, basketball, KhoKho, Badminton court respectively and other field grounds are also marked as per the on the spot for athletic events and programmes. Adequate and sufficient space for sports equipment's storage and maintenance, dedicated washroom for sportspersons in addition to the facility of drinking water. It is also utilized by the local community for sports purposes during the off time. The physical education department of the college conducts athletic meets annually. Auditorium and Swimming pool to inculcate and encourage the students for the sports is being under-construction. In current academic year, Institute had organized 49th Two Day Annual Sports Meet to recognize the sports stars and indulge the sportsmanship in the students

Apart from this, a tournament of Kabaddi, Volleyball, Basketball and Football is organized with the collaboration of native village Sanghera and associated sports club.

**Yoga:** - To revive the ancient tradition and culture, yoga is the best practice to enhance the healthy practices of all spheres. Yoga workshops are organized to engage the students for a healthy living style are offered by the Department of Physical Education.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

#### **4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

**Response:** 14.81

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 04	
File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

**Response:** 18.69

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
6.98	19.97	51.86	29.54	42.05

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	<a href="#">View Document</a>
Upload audited utilization statements	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

The library plays a pivotal role to support academic activities in higher education institutions. Now a day with emerging technology, every sector has influenced and transferred from traditional to modern facilities and services. Adopting the emerging technologies, libraries are providing integrated and advance library services as compared to traditional ones.

The college library provides a sufficient collection of information resources to support the teaching-learning and research activities. 'My library' an offline window-based library automation software developed by Solver Softwares was installed in 2015. The library offers print, digital resources of information, and an enormous reference resource of information like encyclopedias, Pears Cyclopedia, Great Soviet Encyclopedia, Webster's New Reference Library, and Ready Reference Digital Encyclopedia of Britannica, etc. to all the stakeholders. The NLIST consortium is subscribed for e-books and e-journals with 6000+ e-journals and 3200000+ e-books to facilitate teaching-learning and research activities. For access to these e-resources, the library provides individual User ID and Password. College ID card is used

as college ID cum Library Card for issuing and returning the books and other resources of information.

The library has two window-based computer systems connected to the leased line internet connection, one laser printer for printing, and one Xerox machine for the photocopying facilities.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>

#### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** A. Any 4 or more of the above

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

**Response:** 0.22

##### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
.08	.41	0	0.25	.36

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year

**Response:** 1.89

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 25

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

The institution has adequate IT infrastructure for academic and administrative purposes. With the well-fashioned policy and strategy, the concerned College Development Committee monitor and continuously forward the requisite demand for augmentation and up-gradation of the IT infrastructure to keep pace with emerging technology.

For the internet facility, a dedicated fiber-optic lease line internet communication link has been utilized in the institution, upgraded from 5 Mbps to 8 Mbps. Administrative offices, Library, Computer Laboratories, Departmental offices are connected with LAN as well as the campus partially Wi-Fi enabled. The SIM-based data cards are used as alternative internet connections in the problematic situation of the leased line connection to sort out the network connectivity. Portable screen projectors are used to facilitate the teaching-learning process as a teaching aid as well as for seminars, workshops, etc. The concerned committee purchases new equipment as per needs and hires the technician for repairing and maintenance of all the equipments frequently. Keeping in mind sustainable development goals, most e-waste is being recycled for gardening and decorating purposes. In the current academic session, computer labs are being renovated and upgraded with the latest requisite configuration.

Printer and a xerox machine dedicatedly facilitated for the service of all the stakeholders besides that one computer system for routine works with internet connectivity being a part of the library.



The air-conditioned administrative block has sufficient IT-enabled infrastructure for administrative purposes and routine work. At present, it has four computers with LAN connectivity besides an uninterrupted power supply. Internal telephone exchange offered integral connectivity in the hierarchy of top to bottom. CCTV set-up is remarkable watch-dog to monitor the notorious activities in the campus and cameras replaced with latest emerging technology besides it, a number of points also increased.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 33.08

File Description	Document
Student – computer ratio	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** D. 05 MBPS – 10 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

**Response:** 15.27

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
19.36	27.19	14.26	32.34	28.19



File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

#### **4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

##### **Response:**

Only construction of the infrastructure is not enough for the functionality of the organization, but utilization, maintenance, and up-gradation require immense intention to provide the dedicated facilities. The well-maintained and state-of-the-art infrastructure creates a conducive environment for teaching-learning, research, academic, physical, and support facilities. The institution has established a well-defined system for optimal utilization and maintenance of laboratories, library, classrooms, computers, and physical facilities. This document provides the policy and procedure to ensure the utilization and maintenance of the infrastructure.

At the commencement of the academic session orientation program is being organized to get familiar with the availability of the resources, services, and utilization for the academic, physical, and support facilities provided by the institution as well as consider it as their personal assets during campus time and feel homely. The campus spread over 11.7 acres including a spacious playground having three academic blocks facing multiple green lush lawns. The campus has 26 spacious, ventilated classrooms with whiteboards, green boards, and blackboards to provide a good learning space as a teaching aid to facilitate teaching-learning. Block no. 3 housed 2 language labs for the better learning of languages and phonetics skills. The Music lab and Dress Designing lab are well illuminated with the required material for practical education along with theory. The Dress designing lab is furnished with power sewing machines, manual sewing machines, and other required equipments for hands-on practices. The institution has a sufficient number of fourth class staff for the sweeping, cleaning, dusting of all the offices, classrooms, library, etc. All the sweepers are assigned the scheduled duty based on a written schedule by the college superintendent's office to properly utilize the manpower. For the electrical appliances repair, the concerned committee hires the electrician through an outsourcing firm or individual and purchases the equipment through the quotation procedure when required. Apart from this, at the eve of the academic session, the furniture of classrooms is thoroughly examined therefore repaired as per the recommendations of the concerned screening committee. Dedicated 2 air-conditioned and ICT-enabled computer labs designated as the basic and advanced labs. For the proper utilization of the computer labs, the students are allowed to use the system as per the prescribed schedule. ICT equipments are repaired and replaced periodically by hiring the technician from the outsource vendors. A silent power generator set is installed for the power supply backup. Original Microsoft window operating system software and antivirus utility software are purchased to optimize the computer systems' optimal utilization.

The library facilitates stakeholders having sufficient educational resources and organizes the orientation program at the commencement of the academic session for entry-level students to better utilization of the library resources and services. The timetable committee plans the timetable in for proper utilization of the time and learning space. The print resources are purchased on the recommendations of the users and the

library committee. The damaged resources are rebounded and repaired at the end of the session and when required. The weeding-out process is done on the basis of poor content, condition, circulation of the resources, and weeded-out resources are registered into the weed-out register for further verification and reference.

For the differently-abled students, wheelchairs are facilitated by the institution along with ramps to ease access to all blocks. In the view of green environmental aspect, the institution has 6 lush green lawns having most of them are oxygen releasing and air purifying plants additionally, concerned internal committee continuously spearhead the plantation drives. The campus has playgrounds spread over the 4 acres facilitating the sports facilities. The Sports ground is maintained by the ground man with the help of students of physical education according to rules prescribed in the syllabus. Sports infrastructure is maintained by the Dept. of Physical Education with coordination of the concerned internal committee.

NAAC

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 29.47

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
206	379	803	737	718

#### File Description

#### Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 18.34

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2019-20	2018-19	2017-18	2016-17	2015-16
164	138	462	562	463

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View Document</a>

### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** C. 2 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

**Response:** 2.73

#### 5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
105	29	25	26	25

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances

**including sexual harassment and ragging cases**

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 0

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of student placement during the last five years (Data Template)	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

**Response:** 99.53

#### 5.2.2.1 Number of outgoing student progression to higher education during last five years

**Response:** 428

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education (Data Template)	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

**Response:** 18.4

#### 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
11	9	1	1	1

#### 5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
25	25	25	25	25

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

**Response:** 3

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
2	0	0	0	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)**

**Response:**

Institute strive to offer platform to indulge and actively engaged into the internal functioning. Institute believes that it is vital and crucial span of time to curve the personalities of the students from all the spheres. Therefore, institute inculcate the environment to sharpen their skills more important is to identify their hidden positive administrative traits in accordance to serve the society. Institute has an active student council which is primarily framed for having student representation in academic in addition to administrative activities. Student Council is an indispensable part of our esteemed institution. The election of students to constitute any type of electoral body in the educational organizations is strictly prohibited by the state government.

Students actively participate and perform their positive role in numerous internal departmental and institute level respective committees/clubs. Moreover, the faculty members let the students to spearhead the activities as well as other functions to sharpen their communication and entrepreneurial skills.

Co-curricular and extra co-curricular originate and circulate the high heights of confidence and talent in the student to take higher and higher flight in their lives. It is pin point that institute spare sufficient amount of budget to cater the expenses of co- curricular ,especially cultural activities. Besides it, NCC ,NSS, Red-Ribbon, Youth Club etc. are key programs offered for the student's to excel and enhance their capabilities. Blood donation camps organized by the student's to serve the nation with collaboration of district level organizations as well. Annual Athlete Meet exhibits the crucial role of the leadership, students dealt with the sportsmanship and spearhead the teams at their best level.

IQAC strive to offer a space for the students participation in the cell as a team. In order to yield and utilize their valuable views as well as suggestions , while carving the policies the students view must have



to be considered.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 4.8

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
08	11	02	01	02

File Description	Document
Report of the event	<a href="#">View Document</a>
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

Guru Gobind Singh College Sanghera is 50 years old and for such a long time it has been working tirelessly in the rural areas and is always ready to build the character of the students and highlight their innermost strengths so that they have to keep stride with the times, to enlighten their lives with the flame of knowledge.

To achieve this goal, the alumni have been working shoulder to shoulder with the administrators, teachers and students and thanks to their services; the organization has been able to make a name for it in the boon ducks today. Students who have completed their studies are eternally involved in the programs conducted in the institution from time to time. The alumni of this college have attained their name in every domain. College students serving as teachers, police administrators, artists, politicians, military and athletes. The



college always intensely invites these alumni to instill enthusiasm, curiosity and self-confidence in its juniors. It is also a great honor to announce that the alumni of the college are pursuing their higher studies abroad and are also serving in higher positions. Those students also continue to share their sweet memories with their juniors here. It is also to be mentioned that the students of the college have always achieved sky heights in Bhangra so the students of Bhangra team those have passed here always share the techniques and techs with the new students in order to maintain this honor. Alumni who have managed to live their lives and feel proud of them are always bowing down to the college for all these positive emotions.

It is also important to mention here that even though the alumni are not registered with the organization but they continue to provide their services smoothly. The work done by both the college and the alumni can be described as follows.

1. Alumnus members are always allowed to visit the college campus.
2. Alumnus can issue books from the college library whenever they want.
3. Alumnus members can share their experiences in organizing cultural programs for new students and assist in their management.
4. Informal meetings of new students and old students can be held in the college.

#### **5.4.2 Alumni contribution during the last five years (INR in lakhs)**

**Response:** E. <1 Lakhs

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

Guru Gobind Singh College, Sanghera is one of the oldest and premier higher education institutes of the Central Malwa region in Punjab. This college was established with the aim of providing higher education to the students of rural area. The college has a mission to impart the quality education and to boost academic and career growth in addition to the inculcation of value based education that could create a worthy class of society. The college has the vision to enable the students to be efficient, accountable, dedicated and responsible individuals to meet the needs of the society. Vision of the college is to provide a scholastic and professional place for students to dwell themselves with the support of faculty so that they can make a long lasting contribution to the advancement of knowledge, innovation and become flexible in inventive erudition with the help of academic programs while carrying out the research and development, for the welfare of community.

The college runs under the dynamic leadership to ensure the smooth functioning of the internal framework and the holistic performance of the college. The governance body of the college is participative in nature as it consists of faculty members along with the university representative. Teaching and non-teaching staff actively participate in the decision-making.

There is an active and dedicated participation of the members of Teaching and Non-Teaching staff in performing their constructive duties in the functional bodies of the college. The college has 18 committees to execute the administrative framework efficiently to excel the overall quality in terms of academic and administrative functioning. College Development Committee (CDC) is constituted for the better outcomes for overall institutional development in which teaching and non-teaching staff members give their best.

The college has an Internal Quality Assurance Cell (IQAC) which is composed as per the rules and regulations of National Assessment and Accreditation Council (NAAC). In consultation with IQAC, the CDC works on the important considerations to spearhead the vision and mission of the college on right track. The prospective academic and administrative framework of the college is designed by keeping the holistic development of the students and college in mind. For implementation and achievement of the perspective vision and mission, the IQAC frames the action plan before the beginning of every session and puts great efforts to achieve it in a time bound manner. As per the framework, the college management initiates and monitor throughout the academic year to strive the vision and mission of the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

**Response:**

Guru Gobind Singh College, Sanghera emphasizes on transparent, decentralization and participative management (criterion 6.1) to compile academic and administrative framework. Institute has formed 18 internal working committees under the umbrella of College Development Committee to decentralize the administration. The IQAC is responsible to initiate the prescribed plan and supervise their activities in the college. Therefore, it allocates and reviews the duties of designated committees for the success of the events and supervises minutely. As the college is always on the lead to serve the society in its best possible manner, it organized a two days mega job fair with the collaboration of District Administration, Barnala. The college with hand in hand cooperation of the district administration, a mega job fair was organized. It has been running successfully as promised in the vision and mission of our college to contribute towards a better society. This event was witnessed by various renowned personalities.

The contribution and endless efforts towards the success of this mega event was possible only due to the efficient planning and management of members of administration, teaching and non teaching members and also contribution of students and parents is commendable. Various committees for the purpose consisting of the members of the CDC, and HODs were assigned duties under supervision of IQAC.

The job fair was inaugurated by the noble public representative S. Kewal Singh Dhillon, Mr. Tejpratap Singh Phulka IAS, The Deputy Commissioner, Barnala, Ms. Roohi Dung IAS the Additional Deputy Commissioner, Barnala along with other esteemed guests graced the occasion. Hundreds of job aspirants registered for the interview conducted by different reputed corporate brands like Trident, Standard, Sonalika etc. This occasion was a great hope for the community and it was successful with the dedication of the college management. It is worth mentioning that the aspirants not only participate in the fair but also well placed in the companies those participate in this employment drive through job fair.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

**Response:**

The integral and crucial phenomena is to design and knit the foundation framework from the perspective of duo academic and administrative respectively, consequently governing body yield the desired objectives and carve the utmost augmentation and enhancement in the framework to continuously. IQAC and CDC are the constructive tools to adhere and enact the strategies and perspective plans at the grass root level.

The institute put efforts to plan the long term and short plans and strategies for the constructive and result oriented activities. IQAC, Academic Council and College Development committee (CDC) assists the Principal to harvest the quality the decisions. It is worth mentioning that the senior faculty members play a very significant role in the decision making polices at the administrative levels.

The Academic Council of the college deals with the academic matters. The teaching- learning process is undertaken as per the predefined academic calendar. The framing of this academic calendar is done well in advance to ensure well-planned classroom teaching for each semester in a session. The faculty members design the unit-plans to accommodate the curriculum in time fashion of manner. The timetable is another important and challenging task for the Time Table Committee which designs it by allocating required tutorial classes, revision classes for each department.

The college has a student friendly environment therefore the differently-abled students are also taken to the utmost priority. Though such students are challenged physically but their promising education is assured through special arrangements like access of wheel chair, convenient and dedicated classroom seating in ground floor and also easy access of lab facilities so that their physical disabilities is no longer be the hindrance to shape their dream career.

Teaching learning process is the pillar of any educational institute on within the academic quality lies. The curriculum syllabus is examined by the respective Heads of the Departments (HODs) and unit wise planning and further allocation is made so that the syllabus is completed in a time bound manner so that the learning process is effective. The subject teachers prepare quality lessons plan and content to engage the students with student centric approach. The ICT infrastructure enables the faculty and the students to access E- resources and utilize them for the betterment of studies with an opportunity to access quality content. Emphasis is always laid on the productive development with the focus primarily on attaining leadership skills, developing co-operation techniques and academic ethics among students.

To make the teaching effective and practical the teaching is supplemented with workshops, educational trips, field trips seminars etc. A wide range of techniques are practiced in the examination with the process of evaluation being strictly designed as per the schedule calendar in compliance to the guidelines of the affiliating university and UGC. So many ultra- modern tools of evaluation such as debates, quiz competitions, participation in tutorials, assignments, practice test, viva voce, surprise tests etc. are used in the college.

File Description	Document
strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### **6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.**

#### **Response:**

The college management is participative in nature and well- structured (Criteria 6.1.1) architecture to to indulge the policies and duties on the grass root level. All the policies and strategies framed and implemented as per the norms prescribed by the UGC/State Govt/DPI(Colleges). The committees perform efficiently in coordination with the College Development Council in the supervision of the Principal who considers the matters with the President of the college to enact the polices at grass root level. Apart from

18 committees, the college has its NSS Unit, NCC wing, IQAC cell and AISHE cell for the effective outcomes. The college has a well-established code of conduct which is efficiently followed by the management members, college Principal, teaching and non-teaching staff on their own part.

On the part of teaching and other non-teaching staff employed in the college also follows a certain code of conduct. Teaching and Non-Teaching remain loyal and dedicated towards their certain responsibilities, adheres to code of conduct, ethics as well as moral values.

Appointment: -

The college is quite practical and efficient in its various functioning activities such as appointment and promotion of the Teaching and Non- teaching staff members. The college has a formed and well-equipped appointment system. As the college is under Grant- in- aided so, there are 9 teaching and 6 non-teaching posts under DPI 95% scheme and management sanctioned posts of regular and Ad-hoc staff. The appointment of the regular teaching staff is done through proper channel purely on the merit basis, therefore the quality education must be ensured. The faculty recruited to fill up the void space immediately when required. The Non- teaching staff is appointed through a qualitative interview verifying the various aspects. All these appointments are made as per the norms keeping in mind for the efficient functioning of the college, in the scenario of the overall development of the students and the betterment of the campus.

Promotions:-

Advancement in career is incumbent in order to avoid the monotony in a stagnant job. Therefore, the college is promised to promote it's Teaching and Non-teaching staff. The Teaching staff is promoted as per the UGC/DPI rule and regulations. Promotion of the Non-teaching staff is done as per the norms on the seniority basis.

File Description	Document
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** E. None of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

The Principal, teaching and non-teaching staff of the college is privileged with a number of welfare measures as per UGC rules and regulations. Apart from this, the college takes initiatives on its own part for the welfare of its employees.

The welfare measures are:-

1. The salary component and other monetary benefits are given as per the recommendations of the UGC for Assistant Professor and Associate Professor and state Pay scale for staff respectively.
2. Annual increment 3% is enacted every year to encourage and enhance the work culture in the campus.
3. Promotion and CAS benefits are given as per the guidelines of the UGC.
- 4 Institute encourage the faculty members to bag the sponsored research project, aftermath offers them other monetary benefit in form of appreciation. .
5. Faculty members are encouraged to participate in Orientation Program/ Refresher Course/ Workshop. Non-teaching staff members are also allowed to undertake various training programs for enhancing their professional knowledge.
6. General Provident Fund facilities, Group life insurance are provided to both teaching and non-teaching staff. They also enjoy other benefits like House Rent Allowance and Dearness Allowance.
7. Personal Loan without interest from the General Provident Fund offered to teaching and non-teaching staff.
8. Medical Reimbursement is applicable for the Principal, Assistant Professor and Associate Professor. On the other hand, monthly medical allowance is provided to Group C and Group D employees.
9. Both teaching and non-teaching staff can avail Casual Leave, Earn Leave and medical leave as per the UGC norms. Benefits of availing Child Care Leave, Maternity Leave, Paternity leave as per UGC norms are also provided to the staff.
10. The college gives concession in fees for wards of employees.
11. Provision of advanced salary is there for all employees of the college in case of an emergency.

#### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 0.61

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	01	0	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response:** 0.4

**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
02	0	0	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**Response:** 1.73

**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**



2019-20	2018-19	2017-18	2016-17	2015-16
2	0	1	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers attending professional development programmes during the last five years	<a href="#">View Document</a>

### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

#### Response:

Performance appraisal system is an influential tool to evaluate an employee's performance, achievements for the uplift the employees from all the spheres(criterion 6.1). Guru Gobind Singh College, Sanghera maintained prepare precise Annual Confidential Report (ACR) of regular staff members every year for their self- appraisal on the conclusion of academic session. These ACRs are examined by the Heads of the Departments and then passed on the table of the Principal of the college who, further observes these ACRs along with the college management and then promotions are given as per the UGC norms on the basis of the ACRs. Apart from this, ACR format designed by the college management committee also adheres. On its behalf, various incentives are awarded to the employees (teaching and non- teaching) as per their excellent performance during the academic session. These incentives include cash prize, appreciation letters, tours & trips purely bears by college etc. to motivate them for in future endeavors and to enhance their dedication towards their duties. All these incentives enable Teaching and Non- teaching staff to enjoy their duties to work with greater enthusiasm. Moreover, monetary incentives are also given to staff members in the form of salary increment for their extra-ordinary performance of their duties and they can avail compensatory leaves for their remarkable presence during off days.

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

Guru Gobind Singh College, Sanghera is a government aided college and is known for its transparent internal and external audit system. First of all, the college financial committee prepares the annual budget of the college. Then the demands and requirements are duely considered and quotations are asked and received as per the demands. After this, there is detailed consideration over the quotations. The internal audit is carried out by the accountant of college. The internal financial committee thoroughly verifies the income and expenditure details and the compliance report of the internal audit is submitted to the management through Principal. Finally, approval is signed by the college management to regulate the financial plans.



External audit is carried out by the authorized Chartered Accountant and DPI grant by the government representative annually. The auditor ensures that all payments are duly authorized. After the audit, the report is sent to management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limit. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of college at all levels.

Every year, focus is targeted on the office administration and successful completion of internal and external audit.

#### **6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	<a href="#">View Document</a>

#### **6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

**Response:**

Guru Gobind Singh College, Sanghera is a government aided college under Grant-in-Aid Scheme. It manages the finances from available financial resources.

The college avails Grant-in-Aid Scheme as an important financial resource through the DPI (colleges), according to which 95% of the salary of the regular teaching and non-teaching staff is paid following the instructions of DPI and fulfilling all the required formalities.

Another remarkable financial resource of the college is its agricultural land of 26 acres which contributes sustainable revenue as income to the college.

The income tax certificate is another productive resource to mobilize and utilize the funds. The college has a very transparent financial mechanism and it manages it's internal and external audit in a well-defined

manner. The college management always tries its best to utilize its resource including students tuition fees, land revenue and the other above mentioned resources.

The college maintains its infrastructure on regular basis. The financial resources are utilized in the form of due salary, electricity bills, for internet facility and for other daily expenses.

Stock registers are maintained and detailed record is kept for the reviews of utilization of resources.

The payments are done through cheque and RTGS mode and are verified by the CA in financial terms for the smooth running of the college activities.

Considering the betterment of the students and the campus, the funds are utilized for infrastructural development and beautification of the campus, ICT advancement, student and teacher development by the college management.

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

**“QUALITY MEANS DOING RIGHT WHEN NO ONE IS LOOKING” ~ Henry Ford**

IQAC constituted in the institute on 10th April, 2014 to spearhead the internal quality enhancement mechanism to institutionalize at core level. It plays key role to accommodate the hectic free turf to plan, compile and execute the academic as well as administrative quality oriented initiatives on grass root level. It is demand of hour and modern competitive era to root up and strengthen the academic and infrastructural setup to compete current demanding need of the fast growing world.

#### **Practice 1: Developing the structured policies execution set-up.**

Therefore, IQAC always keen emphasize on the back-forwarding mechanism to overcome the problems and glitches occurred during implementation of quality initiatives. On the very beginning days of the particular academic session the IQAC composed under the chairmanship of the Principal according the prescribed guidelines furnished by the NAAC (Bangalore). All the stakeholders are cordially invited to get engaged in the meetings. The continuous and result oriented meetings organized to openly discuss the quality strategies and plan of action with regard to the required current and long term polices for betterment as well as bridge the gaps and obstructs in the productive and constructive aura. Moreover, the AQAR's tendered in the timely fashion to void the space of any kind obstruct, compilation and submission of data at AISHE.

The institute experienced the high-yielding outcomes in the course of designing the quality strategies in addition to empirically deployment at ground level. In general, IQAC puts great stress to strictly enact the

drafted plan of action into two broad category academic and administrative.

### **Practice 2: To develop the student centric teaching-learning process.**

The Cell emphasis on and support the adoption in addition to utilization of ICT infrastructure in the teaching learning process to enhance quality of the content, preparation and delivery of lessons, likewise the COVID-19 shaken erstwhile academic setup. The IQAC put great efforts to adopt and utilize the glitch free online mode to tackle as well as reduce loss of study at most. Class-room, Laboratories are well-equipped and maintained as per the requirement. The Co-curricular and extra Co-curricular activities are assembled, organized and intensified at most top priority of the institute to nourishment and overall personality development of the students. Library is prominent and eminent tool to enrich the student and faculty members, Institutional library facilitated with the e-content and subscribed with numerous e-content based national repositories i.e. N-LIST, INFLIBNET. Furthermore, faculty members and students are encouraged to utilize the SWAYAM, MOOCs remarkable efforts done by MHRD to offer quality content. IQAC has put in great efforts to intensify the research culture in the institute, faculty members steering the Major/Minor projects sponsored by the national agencies in addition to, UBA 2.0 (Unnat Bharat Abhiyan) scheme of Govt. of India. The prominent source of self-review is to procure feedback from the various stakeholders is being done on the conclusion of the respective academic session.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

#### **ALWAYS DELIVER MORE THAN EXPECTED**

IQAC actively keeps tracking the designated orbit of the academic and administrative pledged tasks and outcomes throughout the session to inculcate the prime spheres. Institute believes to put emphasis on the tracking and yield feedback to review the ongoing desired academic, co-curricular as well as other developmental activities, promptly obtain the goals in timely fashion of manner. On the commencement of the particular academic session academic council of the institute scripts the academic calendar, besides the calendar prescribed by the affiliating university to mark and indulge tentative tasks.

**Feedback and Student Satisfaction Survey:**

Institute has active and well- formed and structured feedback system to harvest from the perspective of stakeholders i.e. students, parents, alumni and teachers. IQAC designate the sub- committee to analyze the data and suggestions, aftermath yield the precise feedback of the all stakeholders respectively .The analyzed and evaluated report presented on table of the head of institute to take immediate initiatives and enhance the quality of education and other measures. Therefore, Non-teaching staff also contribute to enhance the quality culture as far as their orbit is concerned.

Academic Audit: Teaching-learning process is considered as the core and integral organ of the educational institute, imparting education as per required is key vision of the institute. Continuous internal evaluation derived throughout the semester at short intervals to track the performance of the teaching learning process. The concerned departments evaluate the performance of the students during the formative test and other prescribed assignments in the curriculum. The slow and weak learners are being offered remedial classes to overcome their deficiencies to cater the required outcomes formative as well as summative assessment. Therefore, IQAC keeps hawk eye to maintain the ICT as well other requisite infrastructure to enhance the quality education. Due to the COVID-19 , IQAC has made remarkable efforts during the lockdown to bridge the gaps and shun all the hurdles and glitches to offer online mode of classes. Nonetheless, students belongs to the privileged class approached to acquire the education during lockdown. Student mentors also constructively played crucial role to address the academic lacks faced by the students. The quality e-content subscribed by the library to facilitate the quality content for students as well as faculty.

Co- Curricular Activities; IQAC consistently organized Youth Festivals/Job Fairs/Seminars/Workshops/Camps/Awareness programmes on collaboratively mode with other organizations as well as at standalone institute level. Besides this, Ethics, Human skill, Gender sensitization, Gender equity, Eco- system, Literary Clubs, NSS, NCC etc. consciously intensify the quality internal culture in campus to transform the personality traits in to the student's behavior to achieve the mission of the institute.

IQAC emphasize on to root-up all the obstacles appeared on the pathway of the quality education instantly. Numerous committees has been formed and actively address the issue of the students from the entry to exit point at every level viz. Counselling Cell, SC/ST/OBC Cell, Internal Complaint Redressal Committee, Minority Committee. Well- formed Student mentoring system also facilitate the students to mingle in the aura of higher education institute especially for the students of entry point, mentee associated with the mentor individually to utilize their services.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO)**

**Certification, NBA)****Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Upload details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>

NAAC

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

The institution has perpetually been at the fore-front of protecting and promoting the gender sensitization and equity. From this perspective, Institute is well aware about its role as an academic leader and keen to organize such activities to enhance as well as balance the gender equity.

Gender equity adheres in the academic as well as administrative set-up in the campus. Any type of discrimination is prohibited and unbearable on gender based. Regional, National and International days in addition to festivals with utmost importance of women in society such as Karva chauth, Raksha Bandhan are also considered and celebrated keenly in our institute. Specific days, to bring awareness among female about their safety and security, fundamental rights, sanitation and hygiene viz. National and International Women Day, Komi Baldi Divas are celebrated to commemorate the importance of women empowerment. An action plan is developed on the commencement of the academic session for gender sensitization, equity and equality. Institute emphasis and actively participate in the national scheme “**Beti Bachao Beti Padaho**” in addition to promote the vital importance of women for healthy society. Single girl child students are considered on priority basis for the enrollment of seats during the admission process.

##### Safety Security:

From the perspective of safety and security the campus is under CCTV surveillance. CCTV's are installed integrally from entrance to administrative block, throughout the corridors to all three academic blocks. Nonetheless, the security personnel play their roles actively at the entrance and exit of college alternatively under the eye of administration.

The patrolling van of local city police frequently visits the campus for prevention of offensive activities. A grievance cell is formed to help the female students and faculty members mentally and physically. In utmost emergency the grievance cell is vigilant during college hours. Any complaint tendered by the students resolved and addressed immediately.

##### Counseling:

Periodically guest experts and eminent personalities are invited for the counseling and awareness drives of the students regarding their fundamental rights, safety and security and gender equity. Numerous seminars, webinars and legal awareness seminars are also convened against domestic violations and prevention of female exploitation. It is made sure that the male students proportionally participate in all activities so that they could be taught the moral duties towards their female counterpart.

**Common rooms:**

Common rooms are also allocated for female students and faculty in order to maintain and adhere their privacy. First-Aid facility and a sewing machine placed in the common room to utilize during any emergency. An exceptional duty of two female faculty members has been assigned to eye any kind of notorious activity.

**Day Care Centre:**

A creche is also established in the institute for the toddlers of faculty and female students, so that they can comfortably concentrate on their job and study. It is kept extremely hygiene to develop a safe atmosphere for little ones. They are provided a caretaker and other mandatory prerequisite like mattress and toys.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Link for annual gender sensitization action plan	<a href="#">View Document</a>

**7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures**

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

**Response:** C. 2 of the above

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.3 Describe the facilities in the Institution for the management of the following types of**

**degradable and non-degradable waste (within 500 words)**

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

**Response:**

Guru Gobind Singh College Sanghera is adhering well-defined of 3R policy: Recycle, Reuse, Reduce. Consequently, the separation of the waste material carried out with enacting the above said policy. It is disposed appropriately to make campus clean and hygiene. The following regulated mechanism is adopted for the waste management. Institute produces near about 20 kg of solid waste per day. Furthermore, it is separated into different categories as bio-degradable and non-degradable. While dry waste is handover to local waste picker for composting. In association with NSS, NCC, Red-Ribbon Club and Dharat Suhavi Eco Club put emphasis on reducing waste material and disposal of the waste at appropriate composite pits.

**1. Solid Waste Management:**

1. To keep campus green and clean the waste material is prohibited to burn in the premises.
2. Green protocol is adhered during the gatherings, functions and any other activities.
3. Use of Plastic is strictly banned within the college campus.
4. Institute puts great emphasis to reduce the usage of paper in the offices.
5. Plastic carry bags are not allowed to carry documents instead bio-degradable files are used mostly.
6. Dead cum dry leaves and pruned wastage/ clipped plants are reused for composting unit. For this purpose two pits has been constructed in campus ground. Furthermore, the produced manure is utilized as a natural fertilizer. Students and staff are sensitized about organic kitchen gardening to promote and stimulate it.
7. A certain amount of waste of college canteen including crockery, food and wrappers is carried away by municipal council, Barnala. An agreement is signed up with municipal council, Barnala, which arranges its waste picker trucks to carry the waste from the campus. It is further re-used and re-cycled.

**1. Liquid Waste:**

There is no chemical laboratory at campus which produces chemical or hazardous liquid waste. However, other non-hazardous liquid waste is generally discharged into separate septic pits.

**2. E-Waste:**

E-Waste is very harmful and hazardous for health and environment. Taking this into consideration, a waste management committee has been set up in the college, which inspects the whole campus at the end of the session and makes arrangements for the disposal of any item that is broken or out of date. Electronic goods when get defected, damaged and unwanted are collected then exchanged or recycled periodically. Moreover, electronic wastes are sold to scrap dealers on the conclusion of academic session.



File Description	Document
Any other relevant information	<a href="#">View Document</a>
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View Document</a>
Link for Geotagged photographs of the facilities	<a href="#">View Document</a>

#### 7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

**Response:** A. Any 4 or all of the above

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### 7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

**Response:** Any 4 or All of the above

File Description	Document
Any other relevant documents	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

#### 7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit

- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

**Response:** E. None of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>

### 7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Divyangjan friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Link for any other relevant information	<a href="#">View Document</a>

### 7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

**Response:**

Institute strives to play its vital role in inculcating linguistic, regional, religious, cultural, communal, socioeconomic tolerance among the students. Initially being established in rural area the institute is hospitable to diverse communities, castes, religions. The communal harmony among the students, local community and faculty is an instance of judicial environment of institute for social justice.

Festivals of all communities and cultures are observed enthusiastically in the institute with the impression of brotherhood for each other. The participation of diverse strata of society as a whole is really commendable. Specific days are celebrated in collaboration with local district administration, NGOs and other social organizations.

Our institute being situated in rural area, therefore, it is catalyst to create peace, harmony

and maintain national integration in the locality. Furthermore, the college organizes such activities like Blood Donation Camp, Free Medical Camp and Free Legal Services Seminars to impregnate the notion of fraternity which every good citizen should imbibe. Fit India, Pollution Awareness Rally, Human Rights Day, Road Safety Awareness Day, Voter Day, International Youth day, Covid-19 Awareness Program, Mission Fateh and other activities are also organized by the institute to make students aware about their societal, environmental and ecological duties. International Yoga Day is observed with enthusiastic participation of student as well as faculty. Local people also get involved in many activities to enhance communal tolerance and harmony. NSS and NCC volunteers play a vital role in sensitizing the community services. Distribution of immunity boosters, masks and Ration (food grains) during Covid-19 lockdown is a recent example. NSS unit, Red Ribbon Club and various other departments of our institute regularly organize awareness program against social evils like drug abuse, domestic violence, dowry system, feticide and environmental issues. The students from varied background are sensitized and encourage to participate collectively through numerous cultural, sports, academic environmental and social activities for commonweal.

Under Unnat Bharat Abhiyan program, students afforded an opportunity to work for underprivileged classes of adopted five local villages. These activities conceive a spirit of equality and working as a team without any discrimination among participants.

Optional holidays for unlisted festivals of different communities are also provided to cater the religious, cultural and social harmony. Maat Bhasha Divas (Mother Tongue Language Day) celebrated to promote linguistic harmony and communal interactions. Disabled students, visitors and faculty members are supported with human assistants, ramps and other equipments of need. Anti-ragging committee is well-functioning to prevent any type of exploitation and notorious activities.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>

#### **7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

##### **Response:**

Our institute follows constitutional obligations in context of equality, values, freedom, rights and duties. Guru Gobind Singh College is following the ideology of the Tenth Guru of Sikhs Guru Gobind Singh Ji and the hymn 'Dehe Siva Var Mohe' ( O Power Of Akaal, Give Me That Boon ) composed by Guruji has been recognized as an institutional Anthem. The key purpose of this college anthem is to mentally and physically strengthen the organization and its stakeholders to work unitary with the ideology of "Shubh Karman"(Good Deeds). Therefore, all the efforts which form the basis for strengthening the democratic structure and abided by constitutional norms are carried out by the organization. Constitutional rights, duties and other aspects are not overlooked at the college campus in any way. The aspects which are forbidden by constitution like not to provide prominence to any caste, creed, faith, child labour and any kind of discrimination are strictly prohibited at college campus.

**Initiatives for sensitization to rights and duties and inculcating values:****1. Obey to constitutional obligations and respect the National Property:-**

Independence Day, Republic day and Constitutional day are celebrated in the institute with didactic speeches from eminent personalities to inculcate the notion of integrity. Besides this, Students are edified to respect National Flag, National Anthem and public property.

1. Generate cultural harmony: Major festivals and specific cultural days of different communities are observed jointly under one roof that is a testimony of secularism of the institute.
2. Developing ethical and moral perspective: Our institute organizes seminars on ethical and moral values like teachings of Sikh Guru's and domestic violence to promote ethical values.
3. National Service: Free Medical Camp, Blood Donation Camp etc. activities sensitize students regarding health problems and other issues. The students and faculty of our institute contributed for national disaster fund raising schemes such as Kerala Rahat Fund. NSS and NCC volunteers also played a crucial part by assisting district police during lockdown. Institute participates actively in Unnat Bharat Abhiyan. National award for AIDS awareness was also presented to institute by Ministry of Health and Family Welfare, Government of India.
4. Environmental awareness and preservation: Students participated dynamically in tree plantation and Swach Bharat Abhiyan. Our institute encourages students to use public transportation as much as possible because of 15 minutes public bus service. Compulsory course modules on environment are also incorporated in UG curriculum. Our institute organizes Pollution Awareness Rally, Green Diwali and Say No to Stubble Burning Awareness Rallies to sensitize people about environmental issues.
5. Fundamental rights and constitutional remedies: Gender sensitization programs are held periodically. Grievance Redressal Cell, Anti Ragging Committee and Complaint Cell are active and functional for any kind of assistance. National Voter Day, Human rights day, Yoga day and Sadbhavna Divas are lionized yeasty to function under the constitutional terms and values.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**

### 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff

#### 4. Annual awareness programmes on Code of Conduct are organized

**Response:** B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

**Response:**

It is the paramount to impart awareness among the students to protect and preserve our glorious heritage. We have main stream eminent personalities whose vision and didactics make our country hospitable for diverse communities, faiths, castes. Our freedom fighters also played crucial part and left a precious legacy for us full of freedom and democracy. Specific landmarks of Indian history are also commemorated keenly to inculcate the feeling of pride and patriotism.

Days of International significance are also celebrated to promote global society. Communal, regional festivals and commemorative days are celebrated with collaboration of local community:

1. Independence Day (15th August): An assembly of students and staff is called on 15th August. Eminent personalities address the students with invaluable speeches and lectures.
2. Republic Day (26th January): Staff and students are assembled on 26th January to celebrated Republic Day in similar manner as on Independence Day.
3. Birth Anniversary of Guru Nanak Dev Ji: Seminars regarding didactics of Guru ji and essay competitions are held at college campus to inculcate moral values among students.
4. National Festivals: Institute celebrates Green Diwali with speeches on pollution awareness and moral values. Female faculty and students celebrate Teej Festival every year in the month of August. Lohri, Basant Panchmi and other famous festivals are also celebrated enthusiastically every year in the institute.
5. Teacher's Day (5th September): Students organize teacher's day function on 5th September to commemorate Dr. Sarvapally Radhakrishnana. Students also invite teachers to honor them with respectful speeches.
6. National and International Women Days: Our institute also celebrates National and International women Days on 8th March and 13th February every year respectively. Speeches, Lectures and competitions are organized during the celebrations for female faculty and students.

7. International Yoga Day (21th June): Yoga day is celebrated on 21th June in collaboration with NCC and NSS units. Lectures are given on the importance of good health and meditation.
8. Human Right's Day (10th December): Students are made aware of their rights and duties towards others. It is observed on 10th December.
9. Voter Day (25th January): Students and staff assemble and pledge to use their right of vote as responsible citizens.
10. International Youth Day (14th February): By organizing such programs to make the youth understand their mental capacity and make them aware. The organization also tries to empower the new generation.
11. Sadbhawna Divas (28th August): Our institute organizes Sadbhawna Divas to demonstrate the importance of national unity, integrity and mutual brotherhood to inculcate patriotism among the students.
12. NSS Day: NSS wing of the institute celebrates the NSS day on 24th September. Various programs are organized and cultural performances performed by the students.
13. Matar Bhasha Divas (Mother Tongue Language Day): Matar Bhasha Divas is celebrated on 22nd February, the institute invites local famous writers and other eminent linguistic personalities to organize seminars, webinars and other activities for cognizance of regional language on this day.
14. Constitution Day (26th November): It is observed to raise the awareness about the adoption, adherence and structure of Indian constitution.

File Description	Document
Link for any other relevant information	<a href="#">View Document</a>
Link for Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

#### Response:

#### Institutional Best Practice: 01

#### Title: Mega Job Fair

**Context:** Guru Gobind Singh College Sanghera, which has already been at forefront for student's betterment and aid, took an initiative to provide a platform for job seekers, who have good qualification and skills. Often, the college ventures to provide employment opportunities to the students. This time institute organized a mega job fair with collaboration of district administration to develop a platform for all categories of students under one roof. For this intension many government, semi government and non-government organizations about 64 warmly greeted by college.

**Objectives:** The foremost objective of this mega job fair was to furnish such a platform to pupils so that



they can promiscuously provided employment opportunities as per their ability. By organizing such a mega job fair, the institute acted as a mediator between the recruitment companies and the students. Apart from this another target of college was to direct the students to assist them in raising their financial status. The aspiration of this practice was also boost the self confidence of candidates so that they could be machinated to confront these types of interviews in future. Rural and indigent students were approached and catered knowledge about various professions and packages. By completing the operation successfully, the institute acted as a bridge between various recruitment companies and students.

**Practice:** Guru Gobind Singh College Sanghera, successfully accomplished this mega job fair and set the example of a competent administrator. A peculiar governance policy was espoused after conducting various meetings with district administration. Under this process the whole campus was divided into three parts. NSS and NCC volunteers also performed well defined duties. The whole process was taxonomically contrived. At first phase registration was mandatory for all nominees. After registration they were given tokens so that they could be directly led to recruitment companies' office of their choice without any baffling. Recruitment companies were rendered with offices, rooms and other equipment so that the placement can be done in fair manner. About 150 students were prepared to provide guidance and instructions to all candidates in main venue. Approximate 30 students were assigned to various companies as assistants, who were to avail key facilities. In addition to this three block coordinators were also appointed. On first day 20/09/2019 approximate 64 various agencies proposed their services in many sectors estimated 1235 pupils got registered for this. Second day on 21/09/2019 approximate 61 recognized companies and about 2300 students were registered. The companies shared information about available jobs and salaries according to the qualifications. District employment officer Umesh Kalra was also present at the institute to provide all possible help to the candidates from time to time. Representative of various educational institutes were also present on the occasion.

**Problems:** Although there was no administrative problem for smooth running of the job fair, however a major problem was that the highly qualified youth faced difficulties in getting worth able jobs and salaries in accordance with their qualification. Second problem that was felt that the number of recruitment companies was much less than the number of candidates. Mostly students belonged to rural areas and jobs being presented to them were that of remote areas. There was majority of students having professional qualifications but being suggested for field jobs, very few jobs matched with their qualifications.

**Success:** About 6000 students and 64 recruitment companies participated in this fair which could be called crucial achievement in itself. The success of this fair is a testament to the competent organization of the institute. Traffic control, computer operations and discipline were important aspects of this fair.

**Additional Note:** Special meals were provided by the institute for the administrative staff and participants. The services of municipal committee for sanitation were also available. Teachers and students played an important role as human resources. Pepsu Roadways Transportation Corporation and District fire brigade also cooperated to provide transportation and other facilities. Government banks also set up separate counters to provide their services to self employment interested students. Institute gets its highest standards by such a unique experience.

### **Institutional Best Practice: 02**

**Title: Guru Nanak Parkash Purav ceremony.**

**Context:** Indian people celebrated the 550th birth anniversary of Guru Nanak Dev Ji, The founder of

Sikhism. In accordance with ethical values, the institute also celebrated birth anniversary as a seven day Parkash Purav activities week. Guru Nanak Dev Ji was not only father of Sikhism, however taught the lessons of fraternity to the whole humanity. His highly valuable works lead the spiritual and moral construction of the whole world. Guru Nanak Dev Ji also known as Nanak Peer and Nanak Lama in other Countries.

**Objectives:** Precepts of Guru Nanak Dev Ji plays a crucial role in fetching significant and constructive changes in today's educational system/academic system. He conveyed a message of communion in all over the world. By organizing this event in campus the salient aspiration of the institute was to keep the moral values alive within the students, so that they can upgrade the caste and creed system and be taught the moral of sodality. It was a humble attempt to consociate them with their heritage. There was no religious sentiment behind organizing this event in campus. The dogmas/tenets of Guru Nanak's Bani, Kirat Karo, Naam Japo, Vand Shako has given fresh concerns to entire humanity apart from Sikh world.

**Practice:** Therefore with the intention of making the students cognizant of the staple didactics of Guru Nanak's Bani, various programs were organized by different departments of the institute. On 04/11/2019, a one day jamboree (function) was organized by Punjabi department on the theme of germane aspects of Guru Nanak Dev Ji's Bani in present academic system. Prominent Sikh scholar and Principal Dr. Gurveer Singh of Mata Sahib kaur girls college, Gehal and Principal Dr. Jagdeep Kaur Ahuja of Tara Vivek college Gajanmajra were present as chief speakers. On 07/11/2019, the English department organized essay competition on the subject of Guruji's teachings and social reform. About 50 students participated in competition. NSS department also launched a clean service campaign dedicated to Parkash Purav. Red Ribbon club and NSS collectively pledged to protect Guruji's thinking regarding environment by tree plantation together.

**Success:** Through these events related to Guruji's Parkash Purav, The institute attempted to convey the message that following the path laid down by Great men is essential for a constructive attitude of society. Circumstances arise from background and history plays a crucial part in cultural and social development. Therefore, it is mandatory and need of today's circumstances to get acquainted the youth to these historical tendencies. We cannot meliorate our future without understanding historical events. The positive aspects of these events were that no particular religious doctrine was propagated rather special effort were made for the betterment of humanity. The college extremely succeeds in this endeavor.

**Problems:** College has tendencies of research work in this field which requires a special financial assistance. True endeavors are needed for betterment and positive policies because this is not religious matter but a social reformer. In many institutes various aspects of "Bani" are read, researched and filtered. These efforts were so much that the institute felt that efforts should be done in peculiar ways. If we applied precepts of Guru Nanak Dev Ji Practically, it can produce more positive results. This process can be further extended by strengthening the economic resources.

**Additional Note:** Various research papers of college faculty which were evidence of Guru Nanak Dev Ji's involvement in cultural, social, environmental and economic affairs became part of different booklets.

1. Dr. RaminderPal Kaur, Guru Nanak Dev Ji di Bani wich vatavaran di mahattata, Significance of Shri Guru Nanak Dev Ji' Principles in present day education system.
2. Prof. Baljeet Singh, Guru Nanak Bani da adhiya (kudrat de vishesh sandharv vich) Significance of Shri Guru Nanak Dev Ji' Principles in present day education system.
3. Prof. Hardeep Kaur, Nanak Bani, Significance of Shri Guru Nanak Dev Ji' Principles in present



day education system.

File Description	Document
Link for any other relevant information	<a href="#">View Document</a>
Link for Best practices in the Institutional web site	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

##### Response:

Guru Gobind Singh College Sanghera is very much stick to its mission that is imparting affordable education with the excellence in academics as well as co-curricular spheres. Institute constituted in 1972 and on the corner to celebrating its golden jubilee in forthcoming academic session. The college came into existence to cater the educational needs of rural and semi urban areas. Governance body strives to excel around the vision, mission and objective of the institution and well structured administrative set up that reflects democratic decentralized and transparent principles.

The distinctiveness of the institution lies in the facts that it has promoted **Student Welfare and Equity**. The primordial and prominent priority of the institute is to assure the welfare of the students. Particular care is taken by the college faculty and managing body at the time of admission to provide special financial assistance to the students, who are intellectual but financially backward. It is also ensured that the eligible beneficiaries are properly identified by the institution. The institute forges connections with the students studying in the college to connect the bright but economically weaker students of the local area. The faculty members occasionally contact the local community and other eminent personalities of nearby villages under this special program. The institute pays particular attention to the fact that education is the right of every student so that economic downturn should not be an obstacle in their way. To emphasis on this, every year the college identifies students those fall under this category. Financial assistance does not mean that the organization is doing them a favor by giving them such help but doing so is to help them to be equally entitled. The institute inquires at the background reasons of students who are dropped out and attempts to resolve by every possible means. Such distinctive achievements were possible due to the committed efforts of the governing body and the huge financial support for activities and academic level. The institute assists the needy and underprivileged students through Bhagat Puran Singh fee concession scheme. The institute has sanctioned Rs. **78, 90,290 to 2,115** students from academic session 2015-16 to 2019-20 in term of fee concession. The institute also facilitates helpdesk for students to offer relevant information regarding scholarship schemes approved by governmental agencies.

The institute tends to identify their talent, creativity and their individual interests. Co-curricular activities such as NCC and NSS are offered purely on the strength and merit basis. The NSS department strives to the personality development of students who have been able to play a significant role in the field of social services. Due to this activity, the volunteers of the college Kanwaljeet Singh

participated in R-D parade, Amritpal Singh and Gurwinder Singh have been selected for Pre R-D parade and Jaspooran Singh nominated for National Award in NSS. In addition, Jaswinder kaur won a gold medal at the All India Invitational Karate Championship, NSS volunteers Harwinder Kaur and Jagseer Singh bagged the title of the 'Best Volunteers' at university level. The selection of cadets in NCC is done through a special trial conducted by 20PBBN NCC Bathinda. Due to such ability, Jasveer Singh participated in the R-D parade as second commander. This means that the mental and physical strength of the college students also has positive consequences.

In addition to it, students which perform remarkable and outstanding performance in the academics are intentionally concentrated by faculty. The students bagged positions at university level: Amandeep Kaur (1st MA History), Amandeep Kaur (6th MA Punjabi), Kamaldeep kaur (2nd B.A II), Kamaljit Kaur (5th B.A II). It is proved from above said achievements that the institute provides suitable platform for the students to follow their interests. PG students are encouraged and trained in such a way that they could compete the national level competitive exam. During academic session 2015-16 to 2019-20, 23 students of the institute qualifying the UGC-NET, PTET and IELTS. Numerous students of PG departments those qualified the UGC-NET currently serving in the field of teaching.

For the better result efforts are carried out by the remedial classes for the under achievers and booster classes for the potential achievers. Special arrangement of seminar, webinar and extension lecture contribute to the comprehensive learning of students. During the last five years, free coaching for UGC-NET was also imparted to about 133 students at the institute which yielded fruitful results.

After analyzing the above given data it could be said that the institution is committed to take concrete steps for personality development and provide appropriate benefits to the students through educational and co-curriculum activities. Due to such opportunities, programs and policies, the institution has been able to do best deeds for the students and succeed into its mission.

File Description	Document
Link for appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### **Additional Information :**

Guru Gobind Singh College offers homely turf and aura especially for economically weak and underprivileged students to avail the higher education. Institute witnessed to offer large proportion of seats to accommodate the affordable education for rural students irrespective of caste and creed. The integral strength of the institute is the human resource, cohesive in nature as team to achieve the desired vision mission and objectives of the college. Therefore, the faculty members keen to strongly adhere the equality and equity in the student's behavior with zero tolerance of any kind of variance and discrepancy.

### **Concluding Remarks :**

Institute advocates that NAAC enlightened the path to gear up the internal and core quality initiative in the college. IQAC witnessed by institute as a productive and progress tool to spearhead the seven sphered internal framework of the institute in addition to yield the desired results. Nevertheless, to scale up the institutional accreditation grade a pivotal measure of the internal functioning mechanism, itself a prestige and worthy status. Institute tried its best level to represent the performance of previous five years for subsequent cycle-2.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	<p><b>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</b></p> <ol style="list-style-type: none"> <li>1. Academic council/BoS of Affiliating university</li> <li>2. Setting of question papers for UG/PG programs</li> <li>3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses</li> <li>4. Assessment /evaluation process of the affiliating University</li> </ol> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. Any 3 of the above</p>
1.4.1	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p> <ol style="list-style-type: none"> <li>1) Students</li> <li>2) Teachers</li> <li>3) Employers</li> <li>4) Alumni</li> </ol> <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: E. None of the above</p>
1.4.2	<p><b>Feedback process of the Institution may be classified as follows:</b></p> <p><b>Options:</b></p> <ol style="list-style-type: none"> <li>1. Feedback collected, analysed and action taken and feedback available on website</li> <li>2. Feedback collected, analysed and action has been taken</li> <li>3. Feedback collected and analysed</li> <li>4. Feedback collected</li> <li>5. Feedback not collected</li> </ol> <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website Answer After DVV Verification: E. Feedback not collected</p>
2.4.2	<p><b>Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)</b></p> <p>2.4.2.1. <b>Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years</b> Answer before DVV Verification:</p>

2019-20	2018-19	2017-18	2016-17	2015-16
05	05	06	04	05

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
08	07	07	05	05

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

**4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
.08	.4	0	0.25	0.36

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
.08	.41	0	0.25	.36

**5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**

**5.1.1.1. Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
208	387	834	785	718

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
206	379	803	737	718

Remark : Edited based on clarification report received from HEI.

**5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**

**5.1.2.1. Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
164	464	462	562	463

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
164	138	462	562	463

Remark : Edited based on clarification report received from HEI.

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
107	29	25	26	26

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
105	29	25	26	25

Remark : Edited based on HEI clarified supporting documents such as list students participated, brochure, report on the program attested by Principal.

**7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: E. None of the above

Remark : Edited based on clarification report received from HEI. Green audit and Environment audit has not done by external auditing agency, so DVV recommended input.

**2.Extended Profile Deviations**

ID	Extended Questions																				
1.2	<p><b>Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>21391205. 85</td> <td>18415134. 80</td> <td>17374832. 70</td> <td>23666162. 87</td> <td>21167372. 71</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>155.52</td> <td>128.42</td> <td>155.35</td> <td>186.92</td> <td>173.65</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	21391205. 85	18415134. 80	17374832. 70	23666162. 87	21167372. 71	2019-20	2018-19	2017-18	2016-17	2015-16	155.52	128.42	155.35	186.92	173.65
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2019-20	2018-19	2017-18	2016-17	2015-16																	
155.52	128.42	155.35	186.92	173.65																	
1.3	<p><b>Number of Computers</b></p> <p>Answer before DVV Verification : 50</p> <p>Answer after DVV Verification : 39</p>																				