YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	GURU GOBIND SINGH COLLEGE
• Name of the Head of the institution	Dr. Sarbjit Singh Kular
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01679230288
• Mobile no	9915976665
• Registered e-mail	ggscsanghera@yahoo.co.in
• Alternate e-mail	kularsarbjit@gmail.com
• Address	Raitkot- Ludhiana Road, Sanghera
• City/Town	Barnala
• State/UT	Punjab
• Pin Code	148101
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	**Punjabi University Patiala**
• Name of the IQAC Coordinator	**Hardeep Kaur**
• Phone No.	**01679230288**
• Alternate phone No.	
• Mobile	**9464091493**
• IQAC e-mail address	**iqacggscs@gmail.com**
• Alternate Email address	**ggscsanghera@yahoo.co.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.ggscsanghera.com/uploads/aqar201920.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.ggscsanghera.com/uploads/calac20-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.19**	**2016**	**29/03/2016**	**28/03/2021**
Cycle 2	**B**	**2.35**	**2022**	**08/02/2022**	**07/02/2027**

6.Date of Establishment of IQAC	**10/04/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	03	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Initiation of NAAC Cycle -2 .
Establishment of Quarantine centre in collaboration with District Administration.
Adoption of online teaching methods due to pandemic.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Initiate process of NAAC –	NAAC accreditation cycle-1 expiring on 29/03/2021. Therefore, to keep accreditation continue IIQA submitted, then after SSR has been submitted to NAAC. The DVV clarification has been also responded.
Establishment of Quarantine centre in collaboration with District administration-	COVID- 19 Quarantine centre has been established in the Block no. 03 in the campus by installing iron fence to isolate from the rest of the campus in collaboration with District administration
Adoption of Online Teaching	Due to COVID -19 it was

Methods due to pandemic-	challenging to deliver the curriculum to the students. Not with standing, most of the students lacks the IT facilities. In the remote rural area faculty performed remarkable to assist and engage them to utilize the online teaching and virtual platforms.
Construction of watchman quarter-	To enact the security and surveillance 24* 7 the watchman quarter has been constructed besides the entrance of the campus.
Installation of Swing Sets-	Swing Sets has been installed in the Nayak Park for multipurpose. It may sound idealistic, but it is true. We all need a break from the reality and the swing set is the perfect place to unplug and forget your troubles.
Shift and upgrade the computer labs-	Dept. of Computer science has been shifted to the block no. 03 as well as computer labs upgrades with the latest infrastructure.
Establishment of language lab-	English department has established ICT enabled Language Lab to improve the phonology skills of English language.
Subscription of N-LIST consortia-	The institution subscribed N-LIST consortia for E-Books and E-Journals.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
The Managing Committee Guru Gobind Singh College Sanghera	05/05/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	27/02/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **150**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **1085**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **333**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **348**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **29**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   **32**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	150
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1085
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	333
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	348
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	29
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	**32**

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**27**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**104.92**
4.3 Total number of computers on campus for academic purposes	**39**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute delivers the curriculum laid down by the affiliating university. Four faculty members of our institute are members of university BOS/BOF/AC of the university and they attend university board meetings to design the curriculum. Academic session is divided into units according to the Curriculum for the both semesters and then unit plan is framed by each faculty member at the beginning of the academic session. Institute has its own well maintained library which fulfills the needs of each department by offering quality, adequate number of books along with the e-content. Various activities are arranged to make the teaching-learning process interesting and student centric such as class presentations, quizzes and lectures of expertise, seminars, discussions, workshops, and educational tours. The institute is obligate to pass-on value-based education in all the possible ways through co-curricular and extra-curriculum activities. Remedial classes are sustained for the betterment of the slow learners. Skill based value added courses and certificate courses are run by

the institute to improve the working skills of the students. The IQAC watches over the curriculum through-out the year in tandem with the Academic Council. During the COVID-19 period faculty members provided sufficient study material through online system. Exams are conducted under the supervision of Punjabi University, Patiala.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute plans and applies an Academic Calendar annually at the beginning of the session. All the activities of the upcoming academic year are further reflected in the academic calendar of the institute. The Institute publishes the Academic Calendar on the college website and prospectus for the reference of students. It providescomplete information about the preliminary schedules of all the internal, external and practical exams, academic session time frames, holidays and dates of extra-curricular and co-curricular activities of the institute for the forthcoming academic session.

Midterm exams are planned by institutefor continuous internal evaluation ofeach session for evaluating performance of pupils regularly. Curriculum for even and odd semesters are also planned by faculty members for each session. Syllabus of both even and odd semesters is divided into units by faculty members to make teaching learning process easy. Unit planning for the academic session is also publishes on the college website. Teaching Learning process is improved by spreading the curriculum uniformly to supply the mentors and mentees with best action plans to achieve maximum results. This is facilitated by dividing the workload of syllabus with deliberately planning the class formative tests. Various activities such as the extension activities are conducted by NSS, NCC, and Red Ribbon Club every year.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.ggscsanghera.com/uploads/C1/unitplaning202021.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

33

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Ethics and human values: Ethics and human values are the important part of the society and individuals personalities so it is a part of curriculum of BA 1st, and B.C.A 1st as compulsory subject under the name of DRUG ABUSE: PROBLEM, MANAGEMENT AND PREVENTION and ENVIRONMENT AWARENESS. The topics like, ill-effects of consumption of tobacco, proper road rules and responsibilities of being a responsible citizen of the country etc. are taught in this subject, along with activities as blood donation, health check-up camps, supports camps etc.

Environment and Sustainability: Environment is the set of conditions in which we live and it is our prime responsibility to keep it clean for proper working of the eco-system. It is a part of curriculum of BA 2ND and BCA 2nd as a compulsory subject under the name "Environment and Road Safety Awareness". Many activities are carried out in this regard such as Swachh Bharat, Pakhwara,

Summer Internship programme and Tree plantation.

Gender Equality: In present era, gender equality is must. So Institute is committed for the equality of male and female students. Both are given equal importance in the field of education, sports, and other activities. Numerous institutional activities are conducted under the Gender Sensitization Cell as lectures and seminars on Gender sensitization.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	<u>https://www.ggscsanghera.com/fd.php</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	<u>https://www.ggscsanghera.com/fd.php</u>

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

485

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

333

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Guru Gobind Singh College, Sanghera is situated in semi-urban area and most of the students come from the rural areas of the region. Most of the students belong to the poor families and from the backward categories i.e., ST, SC, and OBC. Therefore, they required more attention to achieve higher level of learning. For the purpose, the college assesses the learning levels of the students at the various levels. Because, the college is very much aware about their overall growth and social upliftment in the society. After the completion of admission process regular classes commence as per the college time table. It helps in identifying the advanced learners and slow learners as per their responses in the class. After that, list of advanced learners and slow learners are prepared by the Class Incharges. For such students, extra classes have been conducted.

Programmes for the slow learners and advance learners:

Slow learners:

1. Individual counselling is conducted

2. Timely Remedial Coaching for the slow learners

3. Extra notes are provided to such students

4. Regularly group discussion session

5. Internal examination process

6. NSS, Sports and academic activities conducted

7. Motivation for use of library

Advance learners:

1. Advance notes

2. Regularly seminar sessions organized

3. Projects/seminars for the students

4. Continuous assessments

5. To enhance their confidence level, the college conducts various activities such as Cultural, NSS, NCC and Sports to develop their overall personality.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1085	**29**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute provides an effective platform for students to

transform their skills, knowledge and values. It shapes their behaviour by bring instrumental transformations with the passage of time and focused on their overall development of the students. For this, all the teachers promote interactive learning in their class rooms. Additionally, in the 21st century, Information and communication technology (ICT) plays very noteworthy role and brought a drastic change in the field of education. The college campus is well connected with internet services for teachers as well as for the students. The entire teaching-learning and evaluation process undergoes through the following approaches/methods for innovative teaching:

1. To boost up the overall academic performance, seminar presentation, workshops and group discussion are regularly conducted.
2. Most of faculty members delivered their lectures through PPT and smart boards.
3. The Institute developed a massive library and it is well connected with the latest technology. During the Covid-19, college Libraryplayspivotalrole in providing the information to the students. Recently, it contains sufficient collection of books and subscribed the N-List programme with numerous Journals.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://news.ggscsanghera.com/national-service-scheme/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institution takes special care of students in addressing their inclusive educational needs. The institution always tries to arrange the best teaching-learning process for the effective assessment as well as outcomes. It is well known these days that the use of ICT has become important in the field of education. In this backdrop, the institution has given special importance to build up ICT based infrastructure with latest tools to make the teaching-learning process easy and effective. The institution connected with the latest realm of technology. Most of the class rooms have fully furnished with ICT. The Institute has Hi-Tech and fully equipped computer Labs. There is a large conference hall in

the college equipped with latest technology. Moreover, the entire campus is well linked with Wi-Fi services. Smart-Boards have been attached to aid the teaching-learning process via technology in each class room. In the institution, library subscribed the N-LIST programme with numerous Journals and magazines. It is well connected with Wi-Fi and provided easy and handy access to all the students of the college campus. Moreover, Automation of Library is under progress.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

216

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is an essential part of the educational system. The college follow a comprehensive and continuous internal evaluation as per the norms and guidelines of the Punjabi University, Patiala. For the external examination, the college follow the instructions from the concerning university and implement in the campus. Moreover, the college has framed an Examination Committee for the designing of examination schedule for internal evaluationand to implement the examination instructions of the concerning university in the college campus. For updating the students, all the announcements display on the campus notice board and uploaded on the college website. For the internal examination, all faculty members submit particular the question papers of their subjects to the examination committee. Afterwards, the concerning committee finalized the question paper for final outcome. In spite of this, the examination committee also play important role in monitoring and conducting the internal examinations in the college. After examination, the evaluation of sheets are prepared within the stipulated time. Later on, the answer sheets are shown to the student's for updating about the strengths, weaknesses and opportunities to the students. Thus, it plays essential role in providing a complete picture of students' abilities or progress over a period of time. Further, it also enable us to develop strategies for slow and advanced learners accordingly. The college retain the transparency and accountability in the evaluation process. Moreover, the grievances of the students are taken care by the examination committee and redressed by them timely.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institute has started the continuous and comprehensive internal evaluation to the accordance with the norms and guidelines of Panjabi University, Patiala. It maintains complete transparency in the evaluation process and allotment of internal marks are given as per the instructions of Punjabi University, Patiala. The internal assessment and Unit test schedules are prepared as per guidelines of university by college examination committee. After that it is communicated to the students well in advance. In addition, it displayed on central notice board and

college website. Teachers also makes announcements in the classrooms. All the teachers submit question papers of their concerned subjects. After the examination, the answer sheets are shown to the students. Thus, the college provides transparency and accountability in the whole evaluation process. In spite of this, student's grievances portal always remained open for the students. They can register their grievances regarding internal assessment. The college follow the methods of grievance redressal as per the Punjabi University, Patiala norms. Such grievances are taken care and redressed timely. After the evaluation, award lists of the students are prepared. In the examination hall, Mobile phone is strictly prohibited. During the Covid-19 pandemic, the college has conducted successfully online and blended examinations as per the instructions of the Punjabi University, Patiala.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Guru Gobind Singh College, Sanghera has stated its vision and mission about the learning outcomes. Fundamentally, it is very important to impart the adequate knowledge to the students about their PO's and CO's. For this, the college has conducted an Orientation Program for the students at the beginning of the academic year. In this Program, parents of the students are briefed about the PO's. Additionally, all the faculty members of the various department brief their respective classes about the PO's and Co's. So, the college has given special attention towards the holistic development with interpersonal and communication skills of the students. To aware students, the college publish its vision and mission in the college prospectus and also displayed on the college website time to time. Moreover, the college frequently organized departmental meetings and the meetings with the all-Staff members. These meetings also used to sensitize the staff members about the Programme and course outcome during the academic session. Because, the PO's and CO's are helpful in developing the framework of teaching and learning. In their section, departments (UG and PG programs) kept the program outcomes and the course outcomes of all the individual courses offered by the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.ggscsanghera.com/uploads/C2/poco.pdf
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institute follows the guidelines prescribed by the Punjabi University, Patiala for evaluation of course outcomes. For the given, the college conduct the internal mid semester tests to measure the attainment of POs and CO's. After the examination, it is analyzed to improve the results and teaching learning process. In addition, special attention has been given towards the participation of student in Seminars, Class Presentation, and Workshops for internal assessment. Furthermore, the class tests, group discussions, debate competitions are conducted.

In spite of upper, the college recruited its faculty on the basis of their qualifications, experience and as per the requirement of POs and CO's. The faculty members are encouraged to update their subject knowledge and keep pace with changing trends in teaching methodology. For the given, they participated in various FDP and seminars to enhances their skills. Infrastructure remains important component to achieve the objectives of the POs and CO's. In this direction, the college enabled all the classrooms with ICT facilities. Because, Information and Communication Technology contributed key role in enhancing the teaching learning effectiveness and outcome attainment in the campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.ggscsanghera.com/POCO.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

348

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.ggscsanghera.com/annual%20reports.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.ggscsanghera.com/uploads/SSS202021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

29.90

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	https://www.icssr.org/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institute has appropriate system to promote the innovation, higher education and extension activities. For transfer of valuable knowledge method of lectures, debates, quizzes, assignments, group discussion and different competitions are organized for students. ICT plays a major role in delivering this valuable knowledge. Institute has adequate ICT infrastructure that includes two ICT classrooms, seminar hall and ICT enabled computer labs. One faculty member of institute got doctorate degree in this academic year. The Guru Nanak library of Institute provides facilities to subscribe digital Consortium N-List, INFLIBNET to offer e-content and online access to thousands of journals. Institute provides leased line with a speed of 10 Mbps and Wi-Fi facility that helps a lot in Research through e-content access. Faculty members of different departments got major research projects and successfully completed these projects. Faculty members also published papers in UGC care list journals, International and national conferences and also published books that are a great contribution to research.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<u>https://www.ggscsanghera.com/research.php</u>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	[View File]()
List of research papers by title, author, department, name and year of publication (Data Template)	[View File]()

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	[View File]()
List books and chapters edited volumes/ books published (Data Template)	[View File]()

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

There are many extension activities which are organized by the institute from many years to now to enhance their students' knowledge and overall development. Students of the institute are willing to participate in these kinds of activities which lead to their holistic development and also help them to become responsible towards the problems of their society. Institute runs NSS, NCC units and Red Ribbon Club, with the help of these units institute has undertaken various extension activities in neighborhood community. NSS seven days camp is organized by institute every year in nearby villages in which NSS volunteers perform many activities to ameliorate the social problems such as cleanliness, tree plantation, eradication of superstitious, Women empowerment ,National integrity, blood donation camp etc. NCC unit aims to enhance numerous qualities among the students namely leadership, discipline, patriotism. NCC cadet Amandeep Kaur got Ist position in drill during ATC Camp. The NCC department of the institute is very curious to make their students more responsible and ideal citizens of the country. All these types of activities puts positive impacts on students and it help them to be more

social and responsible person and also help them to consolidate their relationships with other members of community.

File Description	Documents
Paste link for additional information	https://www.ggscsanghera.com/gallery/index.php?album=%2FExtension+Activities
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

889

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

In the context, of the modern world, the state-of-the-art infrastructure plays a vital role in rapid academic and administrative development in the field of advanced learning. The institution has been perpetually at forefront to provide quality education and endure all our development of students in order to create a healthy and advanced teaching-learning environment. The institution has well maintained and user friendly infrastructure to enhance the teaching-learning and comprehensive process. The institution is set in rural areas and cured with green cover having a pollution-free atmosphere. The Institution has open and airy classrooms (some are ICT enabled), Well furnished computer labs lashed with state of the art technology, fashion designing and tailoring lab, language labs, common rooms for girls, a staff room, separate washrooms for staff. A well-equipped library offers various online and offline services with a sufficient collection of informative resources. The library has subscribed to NLIST (Consortium) for e-books and e-journals to enhance and support the research as well as the teaching-learning process. The campus is Wi-Fi enabled to engage the students for online learning support. The creche is also provided for the infants of female faculty and female students. A magnificent hall for the academic purpose of conferences, seminars etc. A stadium from the sports perspective has demarked different playgrounds.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.ggscsanghera.com/gallery/index.php?album=%2FInfrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities-In the context of cultural activities the institution earned the tagline of "nursery of bhangra (Folk Dance)" having longtime participation in the youth festival which is organized every year by the affiliating University(Punjabi University Patiala). The music department plays a vital role in the revival of traditional Folksong, Folk Orchestra, Group-Shabad, Geet-gazal, etc. The department has all types of instruments like harmonium, Tabla, Sarangi, sitar, etc. for practice and learning the musical instruments. The institution set aside a sufficient budget for each year for active participation in cultural activities. Refreshments and a transportation facility isprovided to the participants.

Outdoor Games-The Institution is committed to catering resourceful infrastructure for the prolific growth of students. It provides adequate occasions for cultural and sports activities. A well-maintained Sports complex demarked various playgrounds like football, volleyball, basketball, Kho-Kho, and cricket with 400 meters running track. An annual athletics meet is organized to engage the students forparticipation in physical and sports activities. The medals and prizes are awarded to 1st,2nd, and 3rd position students with appreciation as well as to inculcate the other students for participation in physical and sports activities.

Yoga-A sixdays yoga workshop from 2 to7 Feb was organized to enhance the physical and mental health of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.ggscsanghera.com/gallery/index.php?album=Athletic+Meet

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.ggscsanghera.com/gallery/index.php?album=%2FInfrastructure%2FGeotag+ICT+enabled+Seminar+hall+and+Class+room
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.89

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library plays a pivotal role in achieving the vision of the institution. The institution's library offers adequate information resources to the stakeholders in various forms like print, CDs & DVDs, and online E-format to support the academic and research activities. The library has enormous reference resources of information like encyclopedias, Bilingual Dictionaries, Gunnies World Records, Limca Book of Records, Thesaurus, Webster's new

Reference Library, India Educational Directory, Ready Reference Digital Encyclopedia in digital form(DVD), etc. The E-Zone is established for the E-resources of information and online catalog of the library with internet connectivity. The NLIST consortium is subscribed for e-books and e-journals with 6000+ e-journals and 3200000+ e-books to facilitate teaching-learning and research activities. For access to these e-resources, the library provides individual User ID and Password. A college ID card is used as a college ID cum Library Card for issuing and returning the books and other resources of information. The library has two window-based computer systems connected to the leased line internet connection, one laser printer for printing, and one Xerox machine for the photocopying facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.ggscsanghera.com/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

32475

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

4.36

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has adequate IT infrastructure for academic and administrative purposes. With the well-fashioned policy and strategy, the concerned College Development Committee monitor and continuously forward the requisite demand for augmentation and up-gradation of the IT infrastructure to keep pace with emerging technology. For the internet facility, a dedicated fiber-optic lease line internet communication link has been utilized in the institution, upgraded from 8 Mbps to 10 Mbps. Administrative offices, Library, Computer Laboratories, Departmental offices are connected with LAN as well as the campus partially Wi-Fi enabled. The SIM based data cards are used as alternative internet connections in the problematic situation of the leased line connection to sort out the network connectivity. Portable screen projectors are used to facilitate the teaching-learning process as a teaching aid as well as for seminars, workshops, etc. The concerned committee purchases new equipment as per needs. In the current academic session, computer labs are being renovated and upgraded with the latest requisite configuration. The air-conditioned administrative block has sufficient IT-enabled infrastructure for administrative purposes and routine work. At present, it has four computers with LAN connectivity besides an

uninterrupted power supply. Internal telephone exchange offered integral connectivity in the hierarchy of top to bottom. CCTV set-up is remarkable watch-dog to monitor the notorious activities in the campus and cameras replaced with latest emerging technology besides it, a number of points also increased.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16.35

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college campus has concerned the area of 11.7 acre which consists academic block, stadium, 6 parks, 26 classrooms, library, 2 computer labs, music lab, language lab, and fashion designing lab which are well equipped with mandatory equipments. Fourth-class serviceman is assigned duties for the proper maintenance of the infrastructure. At the eve of the academic session twenty different committees constituted to fetch clarity and transparency in the system. Ground floor classroom facility is provided to differently able students. Submersible pump sets are installed to the fulfillment of the water requirements. From the safety and security perspective the whole college campus is under CCTV surveillance and a security guard is assigned the duty to prevent any miss-happening.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

91

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

91

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://www.ggcsanghera.com/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

377

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

377

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

80

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	[View File]()

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Guru Gobind Singh College Sanghera endeavors to create an environment to mode the youth in to excellent Indian citizen. It is also worth mentioning that the programs run in the college are as follows - Red Ribbon Club, Youth Welfare Club, NSS, Eco Club, Mission Tandrust Punjab and NCC. From time to time these departments not only make the students aware of their duties but also inculcate moral education in their lives.

Eventually our college belongs to rural area. Institute tries to boost the confidence of students in improving communication skills and also help in remedial classes. Co-curricular activities and learning experiences complement what students are learning from those activities and providing the opportunity for students to engage with the institution and meaningfully connect with others in the community.

NSS volunteers generally work in villages, slum areas to complete 120 hours of regular activities during an academic year. NSS volunteer's execute numerous activities like Tree plantation, blood donation camp, health checkup camp, sports meet and rallies for female feticide, Go Green for Diwali, anti-drugs and rallies

on stubble burning. Mission Tandrust Punjab is always ready to take the initiative of planting of new sapling in the college campus and adjoining areas.

N.C.C department in the college also contributes to betterment of the future of the students. The institute always comes forward to offer platform for the students to enhance their volunteer and administrative skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Guru Gobind Singh College Sangherahas been working tirelessly from 50 yearsin the rural areas and is always ready to build the character of the students and highlight their strengthsto enlighten their lives with the flame of knowledge. To achieve this goal, the alumni have been working shoulder to shoulder with the administrators, teachers and students. Students who have completed

their studies are eternally involved in the eventsconducted in the institution from time to time. College students are workingas teachers, police administrators, artists, politicians, army officersand athletes. The college invites these alumni to encourage their juniors.Those students also continue to share their sweet memories with their juniors here. It is also to be mentioned that the students of the college have always achieved sky heights in Bhangra so the students of Bhangra team those have passed here always share the techniques and techs with the new students in order to maintain this honor. Alumni who have managed to live their lives and feel proud of them are always bowing down to the college for all these positive emotions. It is also important to mention here that even though the alumni are not registered with the organization but they continue to provide their services smoothly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Guru Gobind Singh College, Sanghera is one of the leading higher education institutes of the Central Malwa region in Punjab. This college was established with the objective of providing higher education to the students of rural area. The college has a mission to impart the quality education and to boost academic and career growth in addition to the inculcation of value based education that could create a worthy class of society who can meet and exceed challenges as active participants in shaping the future of the nation .The college has the vision to enable the students to be efficient, accountable, dedicated and responsible individuals

to meet the needs of the society and to provide a scholastic and professional place for students.

The college runs under the energetic leadership to make sure the even functioning of the internal structure and the holistic performance of the college. The governance body of the college is participative in nature as it consists of faculty members along with the university representatives.

College Development Committee (CDC) is constituted for the better outcomes for overall institutional development. The college has an Internal Quality Assurance Cell (IQAC) which is composed as per the rules and regulations of National Assessment and Accreditation Council (NAAC). In consultation with IQAC, the CDC works on the vital deliberation to lead direct the vision and mission of the college on right track.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Guru Gobind Singh College, Sanghera emphasizes on transparent, decentralization and participative management to compile academic and administrative framework. Institute has formed 18 internal working committees under the umbrella of College Development Committee to decentralize the administration taking into due consideration of Covid-19 guideline during the session 2020-21. The IQAC is responsible to initiate the prescribed plan and supervise their activities in the college. Therefore, it allocates and reviews the duties of designated committees for the success of the events and supervises minutely. As the college is always on the lead to serve the society in its best possible manner, during Covid-19, taking care of the Covid-19 guidelines, it has organized certain webinars on regular intervals as there was no possibility of any physical activity in the college. Even then the various committees of the college were active for the welfare and awareness of the society .Various committees for the purpose consisting of the members of the CDC, and HODs were assigned duties under supervision of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The fundamental and intrinsic sensation is to outline the basic framework from both the academic and administrative perspectives through which the executive body draws the required outcomes in terms of objectives and mark the highest amplification in the overall framework. The productive mechanisms to achieve perspective plans at the foundation level are IQAC and CDC.

The institute is always on the lead to plan the long term and short term strategies for the productive and result oriented activities. IQAC, Academic Council and College Development committee (CDC) assist the Principal to construct the quality decisions. The teaching- learning process is taken up as per the preconceived academic calendar. The timetable is another significant and challenging task for the Time Table Committee which constructs it by allocating required tutorial classes, revision classes for each department. The college has a student friendly environment so that the differently-abled students can be considered to the utmost priority through special arrangements like access of wheel chair, convenient and dedicated classroom seating on the ground floor and also easy access of lab facilities is ensured.

The ICT infrastructure enables the faculty and the students to access E- resources and utilize them for the betterment of studies with an opportunity to access quality content. The college maintains a well-defined organizational mechanism in order to conduct any co-curriculum and extra-curriculum activities like conferences, workshops, guest lectures and educational tours etc.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college management is duly participative in nature and has a well- structured architecture to indulge the policies and duties on the grass root level. All the policies and strategies framed and implemented as per the norms prescribed by the UGC/State Govt/DPI(Colleges). The committees perform efficiently in co-ordination with the CDC in the supervision of the Principal who considers the matters with the President of the college to enact the policies. Apart from 18 committees, the college has its NSS, NCC units, IQAC cell and AISHE cell for the effective outcomes. The college has a well-established code of conduct which is efficiently followed by the management members, Principal, teaching and non-teaching staff on their own part.

Appointment: -

The college is quite transparent and efficient in its various functioning activities such as appointment and promotion of the teaching and Non- teaching staff members. As the college is under Grant- in- aid so, there are 9 teaching and 6 non-teaching posts under DPI 95% scheme and management sanctioned posts of regular and Ad-hoc staff. The regular teaching and non- teaching staff is appointed through proper channel and as per UGC/State Govt. norms.

Promotions:-

Advancement in career is vital in order to avoid the monotony in a stagnant job. Therefore, the college is promised to promote its Teaching and Non-teaching staff. The Teaching staff is promoted as per the UGC/DPI rule and regulations. Promotion of the Non-teaching staff is done as per the norms on the seniority basis.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.ggscsanghera.com/uploads/AQAR%202020-21/6.2.1%20Strategic%20plan.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Principal, teaching and non-teaching staff of the college is privileged with a number of welfare measures as per UGC rules and regulations. Apart from this, the college takes initiatives on its ownfor the welfare of its employees. During this session, taking consideration the Covid-19 circumstances the college provided full time salary to the teaching and non-teaching staff members viewing there previous dedication towards their responsibilities. The salary component and other monetary benefits are given as per the recommendations of the UGC for Assistant Professor and Associate Professor and state Pay Commission for staff respectively. Annual increment 3% is enacted every year to encourage and enhance the work culture in the campus. Promotion and CAS benefits are given as per the guidelines of the UGC. Institute encourage the faculty members to bag the sponsored research project, aftermath offers the monetary benefit in form of appreciation. General Provident

Fund facilities, Group life insurance are provided to both teaching and non-teaching staff. They also enjoy other benefits like House Rent Allowance and Dearness Allowance. Medical Reimbursement is applicable for the Principal, Assistant Professor and Associate Professor. On the other hand, monthly medical allowance is provided to Group C and Group D employees. Provision of advanced salary is there for all employees of the college in case of an emergency.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system is an incumbent tool to evaluate an employee's performance and achievements. For the uplift of the employees from all the spheres Guru Gobind Singh College, Sanghera maintainsAnnual Confidential Report (ACR) of regular staff members

every year for their self- appraisal on the conclusion of academic session. These ACR's are examined by the Heads of the Departments and then passed on the table of the Principal of the college who further observes these ACRs along with the college management and then promotions are given as per the UGC norms on the basis of the ACR's. Apart from this, ACR format designed by the college management committee also adheres. On its behalf, various incentives are awarded to the employees (teaching and non-teaching) as per their excellent performance during the academic session. These incentives include cash prize, appreciation letters, tours & tripsetc. purely bears by college to motivate them forfuture endeavors and to enhance their dedication towards their duties. All these incentives enable Teaching and Non-teaching staff to enjoy their duties and to do work with greater enthusiasm.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Guru Gobind Singh College, Sanghera is a government aided college and is known for its transparent internal and external audit system. First of all, the college financial committee prepares the annual budget of the college. Then the demands and requirements are duly considered and quotations are asked and received as per the demands. After this, there is detailed deliberation over the quotations. The internal audit is considered by the accountant of college. The internal financial committee thoroughly verifies the income and expenditure details and the compliance report of the internal audit are submitted to the management through Principal. Finally, approval is signed by the college management to regulate the financial plans. External audit is carried out by the authorized Charted Accountant and DPI grant by the government representative annually. The auditor ensures that all payments are duly authorized. After the audit, the report is sent to management for review. Any queries, in the process of audit would be attended immediately along with the supporting documents within the prescribed time limit. All these mechanisms exhibit the

transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of college at all levels. Every year, focus is targeted on the office administration and successful completion of internal and external audit. During the period of Covid-19 the financial system was well maintained for the maintenance of the campus and for providing the salary of teaching and non-teaching staff on time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Guru Gobind Singh College, Sanghera is a government aided college under Grant-in-Aid Scheme. It manages the finances from various financial resources. The college avails Grant-in-Aid Scheme as an important financial resource through the DPI (colleges), according to which 95% of the salary of the regular teaching and non-teaching staff is paid following the instructions of DPI and completing all the required formalities. Another remarkable financial resource of the college is its agricultural land of 26 acres which contributes sustainable revenue as the income of the college. The income tax certificate is productive resource to mobilize and utilize the funds. The college has a very transparent

financial mechanism and it manages its internal and external audit in a well-defined manner. The college management always tries its best to utilize its resource including student's tuition fees, land revenue and the other above mentioned resources. The college maintains its infrastructure on regular basis. The financial resources are utilized in the form of due salary, electricity bills, for internet facility and for other daily expenses. The financial department of the college managed the finances so tactfully during Covid-19 period that every members of the teaching and non-teaching staff was provided with the full amount of salary on time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institute established IQAC 10th April, 2014 to enhance the internal quality mechanism to institutionalize at the gross root level. The IQAC plays pivotal role to plan, compile and execute academic, administrative and cultural oriented initiatives of the institution. IQAC has taken many academic, administrative and cultural initiatives to push forward the institution.

At the beginning of every academic session the IQAC is composed under the chairmanship of the Principal following the prescribed guidelines furnished by the NAAC. The IQAC conducts minutes of meeting to openly discuss strategies and plan of action to enhance the quality with all the stakeholders. The communities are constituted during the academic year to implement these plans and strategies. To get involved in National level Higher Education Institution Ranking, the institution submits the data on the AISHE Portal every year.

To develop the tax savvy environment the IQAC put efforts by using ICT infrastructure. According to today's requirements the IQAC recommended about emerging trends in teaching and learning process to the different departments. During the session IQAC has recommended N-List consortia to library for e-resources to enhance the teaching learning and research activities. The cell has

encouraged faculty members to get the major/Minor projects sponsored by national agencies and encourage them to enrol in orientation. Refresher and other courses through online mode offered by SWAYAM and MOOC's.

File Description	Documents
Paste link for additional information	https://www.ggscsanghera.com/IQAC1.php
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews its teaching learning process and structure to do incremental improvements for upcoming years.

According to the recommendation of IQAC and NAAC peer team the institute always takes initiatives for incremental improvements.

Example 1: Subscription of N-LIST consortia

To enhance the teaching learning and research activities "The Guru Nanak Library" subscribed N-LIST consortia for e-books and e-journals. After subscribing this consortia the institutions library is connected with national level scholarly contents network to offer the conducive environment for research and learning activities. The e-resources seeker stakeholders can fulfill their demands using the remote access of these e-resources.

Example 2: Establishment of language lab

In the context of functional English course offered by institute in Bachelor of Arts (3 years program) the language lab has been established for the better understanding of the English language phonology. The language lab has computer system and earphones for listening and learns to pronounce English effectively. In the open access podcasts are played simultaneously in language lab –I and lab-II. For the slow learners blended mode (using white board teaching-aid) is used to help in easy and fast learning of reading, listening, writing and speaking skills. Notes prepared by teachers regarding functional English phonetics are provided to students. The quiz competition is organized to inculcate the

reading, listening, writing and speaking skills in the students. Semester to semester improvements are seen in communication skills of students.

File Description	Documents
Paste link for additional information	https://www.ggscsanghera.com/MIN%20OF%20MEET.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.ggscsanghera.com/annual%20reports.php
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

It is the immense obligation of the institution to provide safe and secure atmosphere to the females whether they are students, staff or visitors. The college campus is well equipped with all required substantial in this regard.

Reservation in work proceedings, admission process and moderator committees made for better administration is rudiment concept of campus. An action plans is developed for future agenda and more improvements which plays a crucial role in gender sensitization.

Safety Security:

Safe and secure atmosphere attracts the diversity from social strata. CCTVs are installed at different places which are important from security perspective. Security guard and grievance cell are also in action to ensure safety & security.

Counseling:

Youngsters as immature minds need counseling and guidance for better future strategies. For this purpose guest lectures from eminent personalities are invited. Periodical counseling, lectures from college principal and faculty are arranged for moral, psychological and career guidance of students.

Common rooms:

Common rooms for female students and female faculty are also allocated to respect and ensure their privacy. The facility of separate bathrooms is also provided.

Day Care Centre:

Swings are placed for young children of female students and faculty. Crèche for their infants is kept hygiene and an attendant is also assigned the duty to take care.

File Description	Documents
Annual gender sensitization action plan	https://www.ggscsanghera.com/uploads/AQAR%202020-21/7.1.1%20A.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.ggscsanghera.com/uploads/AQAR%202020-21/7.1.1%20B.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy   D. Any 1 of the above

**conservation measures   Solar energy
Biogas plant Wheeling to the Grid   Sensor-
based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The waste material of campus whether it is solid, liquid or e-waste is managed appropriately to avoid any type of hazard and mishap. Furthermore 3R: Recycle, Reuse, Reduce policy is followed for better disposal of waste.

1. Solid Waste Management:

Burning of waste material is restricted at campus. To follow green protocol is must during functions and gatherings. Use of plastic material, plastic carry bags is also restricted. Horticulture waste is reused for composting. A certain amount of waste which is unable to reuse is carried away by municipal committee through a MoU.

2. Liquid Waste:

Institute does not produce any type of chemical-waste liquid due to absence of research and chemical laboratories. Sewage liquid waste is discharged into septic pits to settle in soil.

3. E-Waste:

E-Waste management committee of college makes appropriate arrangements for disposal of any item that is unusable. These electronic goods are exchanged as per the requirement.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the   **E. None of the above**

following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College plays its dynamic role in the field of cultural, regional,

religious, socioeconomic development. College belongs to a rural background. Now as the country is battling against an epidemic like the corona, the college also has played its part. Furthermore, the college organized such activities like Free Medical checkup camp, Covid-19 awareness program, Mission Fateh. A five day yoga workshop was also conducted. Mat Bhasha divas are celebrated to promote local and regional language. Youth welfare club, Red Ribbon Club engaged students in social activities. The college has also constituted committees to inculcate awareness like anti ragging committee, Punjabi Sahit Sabha, Ecofriendly club. In addition financial and moral support is provided to student with special needs and differently disabled visitors. NSS department adapted village Thikriwal, District Barnala to promote ethical, moral and social values in the nearby area.

Fit India, pollution awareness program, road safety awareness program, voter day, sadbhawna diwas are common activities organized by institute. These activities were carried out to a limited extent in view of the corona epidemic.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is following the ideology of Shri Guru Gobind Singh ji, the tenth Guru of Sikh religion. So the verse 'Dehe Siva Var Mohe' is an institutional anthem. It gives mentally and physically strength stakeholder to work on the ideology of 'Shubh Karnman'.

College followed the ideas of Indian constitutional values, duties and other aspects like equality and rights are applied.

College celebrates the following commemorative days:

1. Independence Day: 15 August 2020
2. Republic Day : 26 January 2021
3. Constitutional Day: 26 November 2020

4. Sadbhawana Day : 30 January 2021
5. Flag day : 07 December 2020

Developing ethical and moral perspective:

Seminar on :

1. Guru Nanak dev Ji Parkash Purav.
2. Legal Literacy
3. Gandhi Jayenti
4. Mat Bhasha Divas

Social Services:

1. Free Medical camp
2. Free checkup camp
3. Polio Drops camp
4. AIDS Awareness program
5. Mission Fateh
6. Covid-19 Awareness Program

Environment awareness:

1. Dhart Suhavi Eco Friendly club
2. Green Diwali
3. Anti-Pollution awareness day

Rights and Duties:

1. Special care for girl students
2. Secularism for every stakeholder
3. Anti-ragging Committee
4. Grievance cell for boys and girl students
5. Voter day celebration
6. Women day (National and International)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.ggscsanghera.com/uploads/AQAR%202020-21/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code B. Any 3 of the above

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College makes students aware to protect our glorious heritage. Therefore specific days are celebrated for the preservance of cultural and national identity. The following commemorative day and festival are celebrated in institute:

- **Republic Day (26 January) with the collaboration of District Administration by NCC Department.**
- **Independence Day (15 August) with the collaboration of district administration and an assembly is called by teachers and students.**
- **National and Local/Regional Festival:**
  - **Lohri:13 January**
  - **Basant Panchvi**
  - **Green Diwali**
  - **Teej in month of August**
- **Teachers day: 5 September 2020**
- **National woman's day: 13 February 2021**
- **International Woman's Day: 8 march 2021**
- **International Yoga Day: 21 January 2021**

- **Voter Day: 25 January 2021**
- **Sadbhawna Diwas: 30 January 2021**
- **Maat Bhasha Diwas: 22 February 2021**
- **NSS Day: 24 September 2021**
- **Constitution Day: 26 November 2021**
- **Birthday of Shaheed Bhagat Singh: 28 September 2020**

1.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: N-List consortia subscription for E-resources

Objectives-

- **To make open and easy access at learning e-resources.**
- **To promote the research and learning activities.**
- **To connect with National level scholarly content networks.**

Context:

To make the easy access to the library the initiative of the subscription of N-List consortia spot required.

Practice:-

Library got subscription of N-LIST consortia for E-resources. Guru Nanak Library got registration in Nov. 2020 to access the E-resources at N-LIST. On 12 Dec, 2020 Guru Nanak Library organized a Workshop to make familiar the faculty and students to the N-LIST. All the queries of the participants were made clear.

College level N-List Administrator added the users and creates the individual users ID, password to get remote access of the E-resources. The institution has been practicing active membership of the N-List since Nov, 2020.

Evidence of success:-

Most of the users have been browsing the e-contents which are not available in the print form in the library.

Resources required:-

- Finance
- Computer systems
- Internet connection

File Description	Documents
Best practices in the Institutional website	https://www.ggscsanghera.com/uploads/AQAR%202020-21/BEST%20PRACTICE.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Guru Gobind Singh College Sanghera fulfilled the educational need of the rural and semi urban area since last 50 years. The main purpose of managing body is to provide help to backward and economical weaker section. So college administration developed the policy in favor of students. During 2020-21 college play vital role to help the students in Covid-19 epidemic period. College faculty formed study groups keeping in view the education of the students and provided them all study material they required. The examinations conducted in October 2020, December 2020 and may 2021 were conducted by faculty members in very efficient manner and the attendance of the appearing students was ensured 100%. The college exempted students from admission at entry point. College organized the online seminars on various topics related to the outbreak of epidemic. The seminar based on topic 'Badaldian Parsthitian de Prasang Vich Jiwan Jaanch' was attended by a large number of students and alumni. It proved that not only the institution works in the interest of students but also the students are mentally

attached to the institution.

The institution pays specific attention to the fact that education is the right of every student. So the economic downturn should not be an obstacle in their way. Faculty members pay attention that student are not dropping out due to financial or economic weakness, due to Covid-19. So during session 2020-21, new directions have been provided for students and teachers due to pandemic and college easily recovered from this period.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute delivers the curriculum laid down by the affiliating university. Four faculty members of our institute are members of university BOS/BOF/AC of the university and they attend university board meetings to design the curriculum. Academic session is divided into units according to the Curriculum for the both semesters and then unit plan is framed by each faculty member at the beginning of the academic session. Institute has its own well maintained library which fulfills the needs of each department by offering quality, adequate number of books along with the e-content. Various activities are arranged to make the teaching-learning process interesting and student centric such as class presentations, quizzes and lectures of expertise, seminars, discussions, workshops, and educational tours. The institute is obligate to pass-on value-based education in all the possible ways through co-curricular and extra-curriculum activities. Remedial classes are sustained for the betterment of the slow learners. Skill based value added courses and certificate courses are run by the institute to improve the working skills of the students. The IQAC watches over the curriculum through-out the year in tandem with the Academic Council. During the COVID-19 period faculty members provided sufficient study material through online system. Exams are conducted under the supervision of Punjabi University, Patiala.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institute plans and applies an Academic Calendar annually at the beginning of the session. All the activities of the upcoming academic year are further reflected in the academic

calendar of the institute. The Institute publishes the Academic Calendar on the college website and prospectus for the reference of students. It providescomplete information about the preliminary schedules of all the internal, external and practical exams, academic session time frames, holidays and dates of extra-curricular and co-curricular activities of the institute for the forthcoming academic session.

Midterm exams are planned by institutefor continuous internal evaluation ofeach session for evaluating performance of pupils regularly. Curriculum for even and odd semesters are also planned by faculty members for each session. Syllabus of both even and odd semesters is divided into units by faculty members to make teaching learning process easy. Unit planning for the academic session is also publishes on the college website. Teaching Learning process is improved by spreading the curriculum uniformly to supply the mentors and mentees with best action plans to achieve maximum results. This is facilitated by dividing the workload of syllabus with deliberately planning the class formative tests. Various activities such as the extension activities are conducted by NSS, NCC, and Red Ribbon Club every year.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.ggscsanghera.com/uploads/C1/unitplaning202021.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

33

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Ethics and human values: Ethics and human values are the important part of the society and individuals personalities so it is a part of curriculum of BA 1st, and B.C.A 1st as compulsory subject under the name of DRUG ABUSE: PROBLEM, MANAGEMENT AND PREVENTION and ENVIRONMENT AWARENESS. The topics like, ill-effects of consumption of tobacco, proper road rules and responsibilities of being a responsible citizen of the country etc. are taught in this subject, along with activities as blood donation, health check-up camps, supports camps etc.

Environment and Sustainability: Environment is the set of conditions in which we live and it is our prime responsibility to keep it clean for proper working of the eco-system. It is a part of curriculum of BA 2ND and BCA 2nd as a compulsory subject under the name "Environment and Road Safety Awareness". Many activities are carried out in this regard such as Swachh Bharat, Pakhwara, Summer Internship programme and Tree plantation.

Gender Equality: In present era, gender equality is must. So Institute is committed for the equality of male and female students. Both are given equal importance in the field of education, sports, and other activities. Numerous institutional activities are conducted under the Gender Sensitization Cell as lectures and seminars on Gender sensitization.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.ggscsanghera.com/fd.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.ggscsanghera.com/fd.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

485

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

333

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Guru Gobind Singh College, Sanghera is situated in semi-urban area and most of the students come from the rural areas of the region. Most of the students belong to the poor families and from the backward categories i.e., ST, SC, and OBC. Therefore, they required more attention to achieve higher level of learning. For the purpose, the college assesses the learning levels of the students at the various levels. Because, the college is very much aware about their overall growth and social upliftment in the society. After the completion of admission process regular classes commence as per the college time table. It helps in identifying the advanced learners and slow learners as per their responses in the class. After that, list of advanced learners and slow learners are prepared by the Class Incharges. For such students, extra classes have been conducted.

Programmes for the slow learners and advance learners:

Slow learners:

1. Individual counselling is conducted

2. Timely Remedial Coaching for the slow learners

3. Extra notes are provided to such students

4. Regularly group discussion session

5. Internal examination process

6. NSS, Sports and academic activities conducted

7. Motivation for use of library

Advance learners:

1. Advance notes

2. Regularly seminar sessions organized

3. Projects/seminars for the students

4. Continuous assessments

5. To enhance their confidence level, the college conducts various activities such as Cultural, NSS, NCC and Sports to develop their overall personality.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1085	**29**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute provides an effective platform for students to transform their skills, knowledge and values. It shapes their behaviour by bring instrumental transformations with the passage of time and focused on their overall development of the students. For this, all the teachers promote interactive learning in their class rooms. Additionally, in the 21st century, Information and communication technology (ICT) plays very noteworthy role and brought a drastic change in the field of education. The college campus is well connected with internet services for teachers as well as for the students. The entire teaching-learning and evaluation process undergoes through the following approaches/methods for innovative teaching:

1. To boost up the overall academic performance, seminar presentation, workshops and group discussion are regularly conducted.
2. Most of faculty members delivered their lectures through PPT and smart boards.
3. The Institute developed a massive library and it is well connected with the latest technology. During the Covid-19, college Libraryplayspivotalrole in providing the information to the students. Recently, it contains sufficient collection of books and subscribed the N-List programme with numerous Journals.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://news.ggscsanghera.com/national-service-scheme/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institution takes special care of students in addressing their inclusive educational needs. The institution always tries to arrange the best teaching-learning process for the effective assessment as well as outcomes. It is well known these days that the use of ICT has become important in the field of education. In this backdrop, the institution has given special importance to build up ICT based infrastructure with latest tools to make the teaching-learning process easy and effective. The institution connected with the latest realm of technology. Most of the class rooms have fully furnished with ICT. The Institute has Hi-Tech and fully equipped computer Labs. There is a large conference hall in the college equipped with latest technology. Moreover, the entire campus is well linked with Wi-Fi services. Smart-Boards have been attached to aid the teaching-learning process via technology in each class room. In the institution, library subscribed the N-LIST programme with numerous Journals and magazines. It is well connected with Wi-Fi and provided easy and handy access to all the students of the college campus. Moreover, Automation of Library is under progress.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

| 05 | |

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

216

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is an essential part of the educational system. The college follow a comprehensive and continuous internal evaluation as per the norms and guidelines of the Punjabi University, Patiala. For the external examination, the college follow the instructions from the concerning university and implement in the campus. Moreover, the college has framed an Examination Committee for the designing of examination schedule for internal evaluationand to implement the examination instructions of the concerning university in the college campus. For updating the students, all the announcements display on the campus notice board and uploaded on the college website. For the internal examination, all faculty members submit particular the question papers of their subjects to the examination committee. Afterwards, the concerning committee finalized the question paper for final outcome. In spite of this, the examination committee also play

important role in monitoring and conducting the internal examinations in the college. After examination, the evaluation of sheets are prepared within the stipulated time. Later on, the answer sheets are shown to the student's for updating about the strengths, weaknesses and opportunities to the students. Thus, it plays essential role in providing a complete picture of students' abilities or progress over a period of time. Further, it also enable us to develop strategies for slow and advanced learners accordingly. The college retain the transparency and accountability in the evaluation process. Moreover, the grievances of the students are taken care by the examination committee and redressed by them timely.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Institute has started the continuous and comprehensive internal evaluation to the accordance with the norms and guidelines of Panjabi University, Patiala. It maintains complete transparency in the evaluation process and allotment of internal marks are given as per the instructions of Punjabi University, Patiala. The internal assessment and Unit test schedules are prepared as per guidelines of university by college examination committee. After that it is communicated to the students well in advance. In addition, it displayed on central notice board and college website. Teachers also makes announcements in the classrooms. All the teachers submit question papers of their concerned subjects. After the examination, the answer sheets are shown to the students. Thus, the college provides transparency and accountability in the whole evaluation process. In spite of this, student's grievances portal always remained open for the students. They can register their grievances regarding internal assessment. The college follow the methods of grievance redressal as per the Punjabi University, Patiala norms. Such grievances are taken care and redressed timely. After the evaluation, award lists of the students are prepared. In the examination hall, Mobile phone is strictly prohibited. During the Covid-19 pandemic, the college has conducted successfully online and blended examinations as per the instructions of the Punjabi

University, Patiala.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Guru Gobind Singh College, Sanghera has stated its vision and mission about the learning outcomes. Fundamentally, it is very important to impart the adequate knowledge to the students about their PO's and CO's. For this, the college has conducted an Orientation Program for the students at the beginning of the academic year. In this Program, parents of the students are briefed about the PO's. Additionally, all the faculty members of the various department brief their respective classes about the PO's and Co's. So, the college has given special attention towards the holistic development with interpersonal and communication skills of the students. To aware students, the college publish its vision and mission in the college prospectus and also displayed on the college website time to time. Moreover, the college frequently organized departmental meetings and the meetings with the all-Staff members. These meetings also used to sensitize the staff members about the Programme and course outcome during the academic session. Because, the PO's and CO's are helpful in developing the framework of teaching and learning. In their section, departments (UG and PG programs) kept the program outcomes and the course outcomes of all the individual courses offered by the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.ggscsanghera.com/uploads/C2/poco.pdf
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institute follows the guidelines prescribed by the Punjabi University, Patiala for evaluation of course outcomes. For the given, the college conduct the internal mid semester tests to measure the attainment of POs and CO's. After the examination, it is analyzed to improve the results and teaching learning process. In addition, special attention has been given towards the participation of student in Seminars, Class Presentation, and Workshops for internal assessment. Furthermore, the class tests, group discussions, debate competitions are conducted.

In spite of upper, the college recruited its faculty on the basis of their qualifications, experience and as per the requirement of POs and CO's. The faculty members are encouraged to update their subject knowledge and keep pace with changing trends in teaching methodology. For the given, they participated in various FDP and seminars to enhances their skills. Infrastructure remains important component to achieve the objectives of the POs and CO's. In this direction, the college enabled all the classrooms with ICT facilities. Because, Information and Communication Technology contributed key role in enhancing the teaching learning effectiveness and outcome attainment in the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.ggscsanghera.com/POCO.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

348

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.ggscsanghera.com/annual%20reports.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.ggscsanghera.com/uploads/SSS202021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

29.90

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.icssr.org/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institute has appropriate system to promote the innovation, higher education and extension activities. For transfer of valuable knowledge method of lectures, debates, quizzes, assignments, group discussion and different competitions are organized for students. ICT plays a major role in delivering this valuable knowledge. Institute has adequate ICT infrastructure that includes two ICT classrooms, seminar hall and ICT enabled computer labs. One faculty member of institute got doctorate degree in this academic year. The Guru Nanak library of Institute provides facilities to subscribe digital Consortium N-List, INFLIBNET to offer e-content and online access to thousands of journals. Institute provides leased line with a speed of 10 Mbps and Wi-Fi facility that helps a lot in Research through e-content access. Faculty members of different departments got major research projects and successfully completed these projects. Faculty members also published papers

in UGC care list journals, International and national conferences and also published books that are a great contribution to research.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://www.ggscsanghera.com/research.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

There are many extension activities which are organized by the institute from many years to now to enhance their students' knowledge and overall development. Students of the institute are willing to participate in these kinds of activities which lead to their holistic development and also help them to become responsible towards the problems of their society. Institute runs NSS, NCC units and Red Ribbon Club, with the help of these units institute has undertaken various extension activities in neighborhood community. NSS seven days camp is organized by institute every year in nearby villages in which NSS volunteers perform many activities to ameliorate the social problems such as cleanliness, tree plantation, eradication of superstitious, Women empowerment ,National integrity, blood donation camp etc. NCC unit aims to enhance numerous qualities among the students namely leadership, discipline, patriotism. NCC cadet Amandeep

Kaur got Ist position in drill during ATC Camp. The NCC department of the institute is very curious to make their students more responsible and ideal citizens of the country. All these types of activities puts positive impacts on students and it help them to be more social and responsible person and also help them to consolidate their relationships with other members of community.

File Description	Documents
Paste link for additional information	https://www.ggscsanghera.com/gallery/index.php?album=%2FExtension+Activities
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

889

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

In the context, of the modern world, the state-of-the-art infrastructure plays a vital role in rapid academic and administrative development in the field of advanced learning. The institution has been perpetually at forefront to provide quality education and endure all our development of students in order to create a healthy and advanced teaching-learning environment. The institution has well maintained and user friendly infrastructure to enhance the teaching-learning and comprehensive process. The institution is set in rural areas and cured with green cover having a pollution-free atmosphere. The Institution has open and airy classrooms (some are ICT enabled), Well furnished computer labs lashed with state of the art technology, fashion designing and tailoring lab, language labs, common rooms for girls, a staff room, separate washrooms for staff. A well-equipped library offers various online and offline services with a sufficient collection of informative resources. The library has subscribed to NLIST (Consortium) for e-books and e-journals to enhance and support the research as well as the teaching-learning process. The campus is Wi-Fi enabled to engage the students for online learning support. The creche is also provided for the infants of female faculty and

female students. A magnificent hall for the academic purpose of conferences, seminars etc. A stadium from the sports perspective has demarked different playgrounds.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.ggscsanghera.com/gallery/index.php?album=%2FInfrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities-In the context of cultural activities the institution earned the tagline of "nursery of bhangra (Folk Dance)" having longtime participation in the youth festival which is organized every year by the affiliating University(Punjabi University Patiala). The music department plays a vital role in the revival of traditional Folksong, Folk Orchestra, Group-Shabad, Geet-gazal, etc. The department has all types of instruments like harmonium, Tabla, Sarangi, sitar, etc. for practice and learning the musical instruments. The institution set aside a sufficient budget for each year for active participation in cultural activities. Refreshments and a transportation facility isprovided to the participants.

Outdoor Games-The Institution is committed to catering resourceful infrastructure for the prolific growth of students. It provides adequate occasions for cultural and sports activities. A well-maintained Sports complex demarked various playgrounds like football, volleyball, basketball, Kho-Kho, and cricket with 400 meters running track. An annual athletics meet is organized to engage the students forparticipation in physical and sports activities. The medals and prizes are awarded to 1st,2nd, and 3rd position students with appreciation as well as to inculcate the other students for participation in physical and sports activities.

Yoga-A sixdays yoga workshop from 2 to7 Feb was organized to enhance the physical and mental health of the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.ggscsanghera.com/gallery/index.php?album=Athletic+Meet

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.ggscsanghera.com/gallery/index.php?album=%2FInfrastructure%2FGeotag+ICT+enabled+Seminar+hall+and+Class+room
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.89

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library plays a pivotal role in achieving the vision of the institution. The institution's library offers adequate information resources to the stakeholders in various forms like print, CDs & DVDs, and online E-format to support the academic and research activities. The library has enormous reference resources of information like encyclopedias, Bilingual Dictionaries, Gunnies World Records, Limca Book of Records, Thesaurus, Webster's new Reference Library, India Educational Directory, Ready Reference Digital Encyclopedia in digital form(DVD), etc. The E-Zone is established for the E-resources of information and online catalog of the library with internet connectivity. The NLIST consortium is subscribed for e-books and e-journals with 6000+ e-journals and 3200000+ e-books to facilitate teaching-learning and research activities. For access to these e-resources, the library provides individual User ID and Password. A college ID card is used as a college ID cum Library Card for issuing and returning the books and other resources of information. The library has two window-based computer systems connected to the leased line internet connection, one laser printer for printing, and one Xerox machine for the photocopying facilities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://www.ggscsanghera.com/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | **A. Any 4 or more of the above** |

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

32475

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

4.36

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has adequate IT infrastructure for academic and administrative purposes. With the well-fashioned policy and strategy, the concerned College Development Committee monitor and continuously forward the requisite demand for augmentation and up-gradation of the IT infrastructure to keep pace with emerging technology. For the internet facility, a dedicated fiber-optic lease line internet communication link has been utilized in the institution, upgraded from 8 Mbps to 10 Mbps. Administrative offices, Library, Computer Laboratories, Departmental offices are connected with LAN as well as the campus partially Wi-Fi enabled. The SIM based data cards are used as alternative internet connections in the problematic situation of the leased line connection to sort out the network connectivity. Portable screen projectors are used to facilitate the teaching-learning process as a teaching aid as well as for seminars, workshops, etc. The concerned committee purchases new

equipment as per needs. In the current academic session, computer labs are being renovated and upgraded with the latest requisite configuration. The air-conditioned administrative block has sufficient IT-enabled infrastructure for administrative purposes and routine work. At present, it has four computers with LAN connectivity besides an uninterrupted power supply. Internal telephone exchange offered integral connectivity in the hierarchy of top to bottom. CCTV set-up is remarkable watch-dog to monitor the notorious activities in the campus and cameras replaced with latest emerging technology besides it, a number of points also increased.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16.35

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college campus has concerned the area of 11.7 acre which consists academic block, stadium, 6 parks, 26 classrooms, library, 2 computer labs, music lab, language lab, and fashion designing lab which are well equipped with mandatory equipments. Fourth-class serviceman is assigned duties for the proper maintenance of the infrastructure. At the eve of the academic session twenty different committees constituted to fetch clarity and transparency in the system. Ground floor classroom facility is provided to differently able students. Submersible pump sets are installed to the fulfillment of the water requirements. From the safety and security perspective the whole college campus is under CCTV surveillance and a security guard is assigned the duty to prevent any miss-happening.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

91

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

91

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	https://www.ggscsanghera.com/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

377

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

377

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

80

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Guru Gobind Singh College Sanghera endeavors to create an environment to mode the youth in to excellent Indian citizen.

It is also worth mentioning that the programs run in the college are as follows - Red Ribbon Club, Youth Welfare Club, NSS, Eco Club, Mission Tandrust Punjab and NCC. From time to time these departments not only make the students aware of their duties but also inculcate moral education in their lives.

Eventually our college belongs to rural area. Institute tries to boost the confidence of students in improving communication skills and also help in remedial classes. Co-curricular activities and learning experiences complement what students are learning from those activities and providing the opportunity for students to engage with the institution and meaningfully connect with others in the community.

NSS volunteers generally work in villages, slum areas to complete 120 hours of regular activities during an academic year. NSS volunteer's execute numerous activities like Tree plantation, blood donation camp, health checkup camp, sports meet and rallies for female feticide, Go Green for Diwali, anti-drugs and rallies on stubble burning. Mission Tandrust Punjab is always ready to take the initiative of planting of new sapling in the college campus and adjoining areas.

N.C.C department in the college also contributes to betterment of the future of the students. The institute always comes forward to offer platform for the students to enhance their volunteer and administrative skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Guru Gobind Singh College Sangherahas been working tirelessly from 50 yearsin the rural areas and is always ready to build the character of the students and highlight their strengthsto enlighten their lives with the flame of knowledge. To achieve this goal, the alumni have been working shoulder to shoulder with the administrators, teachers and students. Students who have completed their studies are eternally involved in the eventsconducted in the institution from time to time. College students are workingas teachers, police administrators, artists, politicians, army officersand athletes. The college invites these alumni to encourage their juniors.Those students also continue to share their sweet memories with their juniors here. It is also to be mentioned that the students of the college have always achieved sky heights in Bhangra so the students of Bhangra team those have passed here always share the techniques and techs with the new students in order to maintain this honor. Alumni who have managed to live their lives and feel proud of them are always bowing down to the college for all these positive emotions. It is also important to mention here that even though the alumni are not registered with the organization but they continue to provide their services smoothly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Guru Gobind Singh College, Sanghera is one of the leading higher education institutes of the Central Malwa region in Punjab. This college was established with the objective of providing higher education to the students of rural area. The college has a mission to impart the quality education and to boost academic and career growth in addition to the inculcation of value based education that could create a worthy class of society who can meet and exceed challenges as active participants in shaping the future of the nation .The college has the vision to enable the students to be efficient, accountable, dedicated and responsible individuals to meet the needs of the society and to provide a scholastic and professional place for students.

The college runs under the energetic leadership to make sure the even functioning of the internal structure and the holistic performance of the college. The governance body of the college is participative in nature as it consists of faculty members along with the university representatives.

College Development Committee (CDC) is constituted for the better outcomes for overall institutional development. The college has an Internal Quality Assurance Cell (IQAC) which is composed as per the rules and regulations of National Assessment and Accreditation Council (NAAC). In consultation

with IQAC, the CDC works on the vital deliberation to lead direct the vision and mission of the college on right track.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Guru Gobind Singh College, Sanghera emphasizes on transparent, decentralization and participative management to compile academic and administrative framework. Institute has formed 18 internal working committees under the umbrella of College Development Committee to decentralize the administration taking into due consideration of Covid-19 guideline during the session 2020-21. The IQAC is responsible to initiate the prescribed plan and supervise their activities in the college. Therefore, it allocates and reviews the duties of designated committees for the success of the events and supervises minutely. As the college is always on the lead to serve the society in its best possible manner, during Covid-19, taking care of the Covid-19 guidelines, it has organized certain webinars on regular intervals as there was no possibility of any physical activity in the college. Even then the various committees of the college were active for the welfare and awareness of the society .Various committees for the purpose consisting of the members of the CDC, and HODs were assigned duties under supervision of IQAC.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The fundamental and intrinsic sensation is to outline the basic

framework from both the academic and administrative perspectives through which the executive body draws the required outcomes in terms of objectives and mark the highest amplification in the overall framework. The productive mechanisms to achieve perspective plans at the foundation level are IQAC and CDC.

The institute is always on the lead to plan the long term and short term strategies for the productive and result oriented activities. IQAC, Academic Council and College Development committee (CDC) assist the Principal to construct the quality decisions. The teaching- learning process is taken up as per the preconceived academic calendar. The timetable is another significant and challenging task for the Time Table Committee which constructs it by allocating required tutorial classes, revision classes for each department. The college has a student friendly environment so that the differently-abled students can be considered to the utmost priority through special arrangements like access of wheel chair, convenient and dedicated classroom seating on the ground floor and also easy access of lab facilities is ensured.

The ICT infrastructure enables the faculty and the students to access E- resources and utilize them for the betterment of studies with an opportunity to access quality content. The college maintains a well-defined organizational mechanism in order to conduct any co-curriculum and extra-curriculum activities like conferences, workshops, guest lectures and educational tours etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college management is duly participative in nature and has a well- structured architecture to indulge the policies and duties on the grass root level. All the policies and strategies framed and implemented as per the norms prescribed by the

UGC/State Govt/DPI(Colleges). The committees perform efficiently in co-ordination with the CDC in the supervision of the Principal who considers the matters with the President of the college to enact the policies. Apart from 18 committees, the college has its NSS, NCC units, IQAC cell and AISHE cell for the effective outcomes. The college has a well-established code of conduct which is efficiently followed by the management members, Principal, teaching and non-teaching staff on their own part.

Appointment: -

The college is quite transparent and efficient in its various functioning activities such as appointment and promotion of the teaching and Non- teaching staff members. As the college is under Grant- in- aid so, there are 9 teaching and 6 non-teaching posts under DPI 95% scheme and management sanctioned posts of regular and Ad-hoc staff. The regular teaching and non- teaching staff is appointed through proper channel and as per UGC/State Govt. norms.

Promotions:-

Advancement in career is vital in order to avoid the monotony in a stagnant job. Therefore, the college is promised to promote its Teaching and Non-teaching staff. The Teaching staff is promoted as per the UGC/DPI rule and regulations. Promotion of the Non-teaching staff is done as per the norms on the seniority basis.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.ggscsanghera.com/uploads/AQAR%202020-21/6.2.1%20Strategic%20plan.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and	E. None of the above

Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Principal, teaching and non-teaching staff of the college is privileged with a number of welfare measures as per UGC rules and regulations. Apart from this, the college takes initiatives on its ownfor the welfare of its employees. During this session, taking consideration the Covid-19 circumstances the college provided full time salary to the teaching and non-teaching staff members viewing there previous dedication towards their responsibilities. The salary component and other monetary benefits are given as per the recommendations of the UGC for Assistant Professor and Associate Professor and state Pay Commission for staff respectively. Annual increment 3% is enacted every year to encourage and enhance the work culture in the campus. Promotion and CAS benefits are given as per the guidelines of the UGC. Institute encourage the faculty members to bag the sponsored research project, aftermath offers the monetary benefit in form of appreciation. General Provident Fund facilities, Group life insurance are provided to both teaching and non-teaching staff. They also enjoy other benefits like House Rent Allowance and Dearness Allowance. Medical Reimbursement is applicable for the Principal, Assistant Professor and Associate Professor. On the other hand, monthly medical allowance is provided to Group C and Group D employees. Provision of advanced salary is there for all employees of the college in case of an emergency.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system is an incumbent tool to evaluate an employee's performance and achievements. For the uplift of the employees from all the spheres Guru Gobind Singh College,

Sanghera maintainsAnnual Confidential Report (ACR) of regular staff members every year for their self- appraisal on the conclusion of academic session. These ACR's are examined by the Heads of the Departments and then passed on the table of the Principal of the college who further observes these ACRs along with the college management and then promotions are given as per the UGC norms on the basis of the ACR's. Apart from this, ACR format designed by the college management committee also adheres. On its behalf, various incentives are awarded to the employees (teaching and non- teaching) as per their excellent performance during the academic session. These incentives include cash prize, appreciation letters, tours & tripsetc. purely bears by college to motivate them forfuture endeavors and to enhance their dedication towards their duties. All these incentives enable Teaching and Non- teaching staff to enjoy their duties and to do work with greater enthusiasm.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Guru Gobind Singh College, Sanghera is a government aided college and is known for its transparent internal and external audit system. First of all, the college financial committee prepares the annual budget of the college. Then the demands and requirements are duly considered and quotations are asked and received as per the demands. After this, there is detailed deliberation over the quotations. The internal audit is considered by the accountant of college. The internal financial committee thoroughly verifies the income and expenditure details and the compliance report of the internal audit are submitted to the management through Principal. Finally, approval is signed by the college management to regulate the financial plans. External audit is carried out by the authorized Charted Accountant and DPI grant by the government representative annually. The auditor ensures that all payments are duly authorized. After the audit, the report is sent to management for review. Any queries, in the process of audit

would be attended immediately along with the supporting documents within the prescribed time limit. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of college at all levels. Every year, focus is targeted on the office administration and successful completion of internal and external audit. During the period of Covid-19 the financial system was well maintained for the maintenance of the campus and for providing the salary of teaching and non-teaching staff on time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Guru Gobind Singh College, Sanghera is a government aided college under Grant-in-Aid Scheme. It manages the finances from various financial resources. The college avails Grant-in-Aid Scheme as an important financial resource through the DPI (colleges), according to which 95% of the salary of the regular teaching and non-teaching staff is paid following the instructions of DPI and completing all the required

formalities. Another remarkable financial resource of the college is its agricultural land of 26 acres which contributes sustainable revenue as the income of the college. The income tax certificate is productive resource to mobilize and utilize the funds. The college has a very transparent financial mechanism and it manages its internal and external audit in a well-defined manner. The college management always tries its best to utilize its resource including student's tuition fees, land revenue and the other above mentioned resources. The college maintains its infrastructure on regular basis. The financial resources are utilized in the form of due salary, electricity bills, for internet facility and for other daily expenses. The financial department of the college managed the finances so tactfully during Covid-19 period that every members of the teaching and non-teaching staff was provided with the full amount of salary on time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institute established IQAC 10th April, 2014 to enhance the internal quality mechanism to institutionalize at the gross root level. The IQAC plays pivotal role to plan, compile and execute academic, administrative and cultural oriented initiatives of the institution. IQAC has taken many academic, administrative and cultural initiatives to push forward the institution.

At the beginning of every academic session the IQAC is composed under the chairmanship of the Principal following the prescribed guidelines furnished by the NAAC. The IQAC conducts minutes of meeting to openly discuss strategies and plan of action to enhance the quality with all the stakeholders. The communities are constituted during the academic year to implement these plans and strategies. To get involved in National level Higher Education Institution Ranking, the institution submits the data on the AISHE Portal every year.

To develop the tax savvy environment the IQAC put efforts by using ICT infrastructure. According to today's requirements the IQAC recommended about emerging trends in teaching and learning process to the different departments. During the session IQAC has recommended N-List consortia to library for e-resources to enhance the teaching learning and research activities. The cell has encouraged faculty members to get the major/Minor projects sponsored by national agencies and encourage them to enrol in orientation. Refresher and other courses through online mode offered by SWAYAM and MOOC's.

File Description	Documents
Paste link for additional information	https://www.ggscsanghera.com/IQAC1.php
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews its teaching learning process and structure to do incremental improvements for upcoming years.

According to the recommendation of IQAC and NAAC peer team the institute always takes initiatives for incremental improvements.

Example 1: Subscription of N-LIST consortia

To enhance the teaching learning and research activities "The Guru Nanak Library" subscribed N-LIST consortia for e-books and e-journals. After subscribing this consortia the institutions library is connected with national level scholarly contents network to offer the conducive environment for research and learning activities. The e-resources seeker stakeholders can fulfill their demands using the remote access of these e-resources.

Example 2: Establishment of language lab

In the context of functional English course offered by institute in Bachelor of Arts (3 years program) the language lab has been established for the better understanding of the English language phonology. The language lab has computer

system and earphones for listening and learns to pronounce English effectively. In the open access podcasts are played simultaneously in language lab -I and lab-II. For the slow learners blended mode (using white board teaching-aid) is used to help in easy and fast learning of reading, listening, writing and speaking skills. Notes prepared by teachers regarding functional English phonetics are provided to students. The quiz competition is organized to inculcate the reading, listening, writing and speaking skills in the students. Semester to semester improvements are seen in communication skills of students.

File Description	Documents
Paste link for additional information	https://www.ggscsanghera.com/MIN%20OF%20MEET.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.ggscsanghera.com/annual%20reports.php
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

It is the immense obligation of the institution to provide safe and secure atmosphere to the females whether they are students, staff or visitors. The college campus is well equipped with all required substantial in this regard.

Reservation in work proceedings, admission process and moderator committees made for better administration is rudiment concept of campus. An action plans is developed for future agenda and more improvements which plays a crucial role in gender sensitization.

Safety Security:

Safe and secure atmosphere attracts the diversity from social strata. CCTVs are installed at different places which are important from security perspective. Security guard and grievance cell are also in action to ensure safety & security.

Counseling:

Youngsters as immature minds need counseling and guidance for better future strategies. For this purpose guest lectures from eminent personalities are invited. Periodical counseling, lectures from college principal and faculty are arranged for moral, psychological and career guidance of students.

Common rooms:

Common rooms for female students and female faculty are also allocated to respect and ensure their privacy. The facility of separate bathrooms is also provided.

Day Care Centre:

Swings are placed for young children of female students and faculty. Crèche for their infants is kept hygiene and an attendant is also assigned the duty to take care.

File Description	Documents
Annual gender sensitization action plan	https://www.ggscsanghera.com/uploads/AQAR%202020-21/7.1.1%20A.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.ggscsanghera.com/uploads/AQAR%202020-21/7.1.1%20B.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The waste material of campus whether it is solid, liquid or e-waste is managed appropriately to avoid any type of hazard and mishap. Furthermore 3R: Recycle, Reuse, Reduce policy is followed for better disposal of waste.

1. Solid Waste Management:

Burning of waste material is restricted at campus. To follow green protocol is must during functions and gatherings. Use of plastic material, plastic carry bags is also restricted. Horticulture waste is reused for composting. A certain amount of waste which is unable to reuse is carried away by municipal committee through a MoU.

2. Liquid Waste:

Institute does not produce any type of chemical-waste liquid due to absence of research and chemical laboratories. Sewage liquid waste is discharged into septic pits to settle in soil.

3. E-Waste:

E-Waste management committee of college makes appropriate arrangements for disposal of any item that is unusable. These electronic goods are exchanged as per the requirement.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College plays its dynamic role in the field of cultural, regional, religious, socioeconomic development. College belongs to a rural background. Now as the country is battling against an epidemic like the corona, the college also has played its part. Furthermore, the college organized such activities like Free Medical checkup camp, Covid-19 awareness program, Mission Fateh. A five day yoga workshop was also conducted. Mat Bhasha divas are celebrated to promote local and regional language. Youth welfare club, Red Ribbon Club engaged students in social activities. The college has also constituted committees to inculcate awareness like anti ragging committee, Punjabi Sahit Sabha, Ecofriendly club. In addition financial and moral support is provided to student with special needs and differently disabled visitors. NSS department adapted village Thikriwal, District Barnala to promote ethical, moral and social values in the nearby area.

Fit India, pollution awareness program, road safety awareness program, voter day, sadbhawna diwas are common activities organized by institute. These activities were carried out to a limited extent in view of the corona epidemic.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is following the ideology of Shri Guru Gobind Singh ji, the tenth Guru of Sikh religion. So the verse 'Dehe Siva Var Mohe' is an institutional anthem. It gives mentally and physically strength stakeholder to work on the ideology of 'Shubh Karnman'.

College followed the ideas of Indian constitutional values, duties and other aspects like equality and rights are applied.

College celebrates the following commemorative days:

1. Independence Day: 15 August 2020
2. Republic Day : 26 January 2021
3. Constitutional Day: 26 November 2020
4. Sadbhawana Day : 30 January 2021
5. Flag day : 07 December 2020

Developing ethical and moral perspective:

Seminar on :

1. Guru Nanak dev Ji Parkash Purav.
2. Legal Literacy
3. Gandhi Jayenti
4. Mat Bhasha Divas

Social Services:

1. Free Medical camp
2. Free checkup camp
3. Polio Drops camp
4. AIDS Awareness program
5. Mission Fateh
6. Covid-19 Awareness Program

Environment awareness:

1. Dhart Suhavi Eco Friendly club
2. Green Diwali
3. Anti-Pollution awareness day

Rights and Duties:

1. Special care for girl students
2. Secularism for every stakeholder
3. Anti-ragging Committee
4. Grievance cell for boys and girl students
5. Voter day celebration
6. Women day (National and International)

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.ggscsanghera.com/uploads/AQAR%202020-21/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College makes students aware to protect our glorious heritage. Therefore specific days are celebrated for the preservance of cultural and national identity. The following commemorative day and festival are celebrated in institute:

- Republic Day (26 January) with the collaboration of District Administration by NCC Department.
- Independence Day (15 August) with the collaboration of district administration and an assembly is called by teachers and students.
- National and Local/Regional Festival:
  - Lohri:13 January
  - Basant Panchvi
  - Green Diwali
  - Teej in month of August
- Teachers day: 5 September 2020
- National woman's day: 13 February 2021
- International Woman's Day: 8 march 2021
- International Yoga Day: 21 January 2021
- Voter Day: 25 January 2021
- Sadbhawna Diwas: 30 January 2021
- Maat Bhasha Diwas: 22 February 2021
- NSS Day: 24 September 2021
- Constitution Day: 26 November 2021
- Birthday of Shaheed Bhagat Singh: 28 September 2020

  1.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title: N-List consortia subscription for E-resources

Objectives-

- **To make open and easy access at learning e-resources.**
- **To promote the research and learning activities.**
- **To connect with National level scholarly content networks.**

Context:

To make the easy access to the library the initiative of the subscription of N-List consortia spot required.

Practice:-

Library got subscription of N-LIST consortia for E-resources. Guru Nanak Library got registration in Nov. 2020 to access the E-resources at N-LIST. On 12 Dec, 2020 Guru Nanak Library organized a Workshop to make familiar the faculty and students to the N-LIST. All the queries of the participants were made clear.

College level N-List Administrator added the users and creates the individual users ID, password to get remote access of the E-resources. The institution has been practicing active membership of the N-List since Nov, 2020.

Evidence of success:-

Most of the users have been browsing the e-contents which are

not available in the print form in the library.

Resources required:-

- Finance
- Computer systems
- Internet connection

File Description	Documents
Best practices in the Institutional website	https://www.ggscsanghera.com/uploads/AQAR%202020-21/BEST%20PRACTICE.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Guru Gobind Singh College Sanghera fulfilled the educational need of the rural and semi urban area since last 50 years. The main purpose of managing body is to provide help to backward and economical weaker section. So college administration developed the policy in favor of students. During 2020-21 college play vital role to help the students in Covid-19 epidemic period. College faculty formed study groups keeping in view the education of the students and provided them all study material they required. The examinations conducted in October 2020, December 2020 and may 2021 were conducted by faculty members in very efficient manner and the attendance of the appearing students was ensured 100%. The college exempted students from admission at entry point. College organized the online seminars on various topics related to the outbreak of epidemic. The seminar based on topic 'Badaldian Parsthitian de Prasang Vich Jiwan Jaanch' was attended by a large number of students and alumni. It proved that not only the institution works in the interest of students but also the students are mentally attached to the institution.

The institution pays specific attention to the fact that education is the right of every student. So the economic downturn should not be an obstacle in their way. Faculty members pay attention that student are not dropping out due to financial or economic weakness, due to Covid-19. So during

session 2020-21, new directions have been provided for students and teachers due to pandemic and college easily recovered from this period.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Annual Action Plan

Curricular Activities:-

- Faculty members are to be encouraged and trained for teaching learning process and research work.
- Initiative are to be taken for skill development among student through various certificate, diploma courses, viz.- English speaking course, Computer basic course, and Fashion designing etc.
- Plan to adopt new evaluation drives throughout the year including MSTs and practical.
- Initiatives are to be taken to organise numerous seminars, webinars, and workshops to spread awareness among students.
- Awareness is to be catered regarding online educational portals and make easy access for students and to encourage them for academic exchange programme.

Co- Curricular Activities:-

Independence Day, Republic Day celebrated as National Days during this session. Teacher Day on 5th September, NSS Day on 24 September, Constitution Day on 26 November, Girl Child Day at 24 January, Voter Day at 25 January, Maat Bhasha Day on 22 February and International Day will be celebrated on 8th March. Besides these camps of NSS seven day camp and NCC camp will also be organized. Student's interest in cultural activities will be increased to participate in the Youth Festival.

Environment, Innovation and Best Practices-

- Plan to ensure environment friendly campus by banning plastic use, restricted entry of automobiles.

- **Plan to organise various Rallies and Seminars to cultivate environmental awareness.**